

GUIDELINE FOR DISSERTATION EXAMINERS

Following guidelines to be adopted by the examiners appointed to examine the dissertations of all Bachelors and Masters Degree conducted by FGS – KDU. Dissertation will be handed over to both Examiners within a week after submission.

1. Examiners are required to mark and assess the dissertation for contents analysis and style (Detailed possible marks for each critical area in Dissertation as per evaluation scheme given in Annex A for Masters and Annex B for Bachelors Degree.)
2. The number of words for Bachelors and Masters Degree dissertation is minimum 10,000 and 20,000 respectively and examiners are required to examine the dissertation according to the FGS dissertation guideline.
3. Examiners are required to determine and indicate the extent of the badly reformed or plagiarized material by annotating the relevant section of the text from original source comparing same with the provided soft copy of the dissertation and suspected case of plagiarism beyond general acceptable limit.
4. Dissertation must be graded as per grading scheme given in Annex A for Masters and Annex B for Bachelors' Degree.
5. Examiner should endeavor to hand back the marked Dissertation within 1 month from the date of receipt to FGS-KDU in a sealed envelope along with marks and grading and a comment sheet highlighting the major / minor corrections to be done.
6. Marks or grading should not be divulged to the student until the dissertation published by KDU.
7. Examiners are required to indicate as to whether the student is recommended or not for the Viva Voce. (Minimum mark is 35%)
8. Examiners are required to be present for the presentation and Viva Voce at FGS – KDU on the date and time indicated by FGS.
9. Examiners are required to make their comments based on previous comment sheet submitted with regard to the particular dissertation, at the Viva Voce.
10. A Comment Sheet mentioning previous comments/major corrections will be forwarded to examiner by FGS.

Marking Scheme for Dissertation Evaluation for Master Degree

	Possible marks
Dissertation	
- Correct spellings, grammar, punctuations	10%
- Clear, legible, professional presentation	
- Correct division of chapters	
- Reference selection, use of tables, graphs, appendices	
Literature Identification	
- A review of previous studies undertaken in the relevant field of study and the gaps in the existing situation.	15%
Problem Identification	
- Identification of the research problem	10%
- Relevance of objectives in addressing the problem	
- Significant of the study	
Methodology	
- Adequacy of the methodology used for the study	15%
- Relevance of conceptualization/theorization	
- Identifying key issues, operationalisation and measurement of variables	
- Adequacy and selection of sample and its relevance	
Analysis and Interpretation	15%
- Exploration and explanation of findings through theoretical knowledge, construction of careful direct arguments	
Conclusion and their validity	05%

Grading System

Grading system will be as follows:

<u>Key to Grads</u>			
A+	-	90	- 100
A	-	80	- 89
A-	-	75	- 79
B+	-	70	- 74
B	-	65	- 69
B-	-	60	- 64
C+	-	55	- 59
C	-	50	- 54
C-	-	40	- 49
D	-	30	- 39
E	-	Less than 30	

MARK SHEET
DISSERTATION

Marking Scheme for Dissertation Evaluation for Master Degree

	Possible Marks	marks Awards
Dissertation		
- Correct spellings, grammar, punctuations	10%
- Clear, legible, professional presentation		
- Correct division of chapters		
- Reference selection, use of tables, graphs, appendices		
Literature Identification		
- A review of previous studies undertaken in the relevant field of study and the gaps in the existing situation.	15%
Problem Identification		
- Identification of the research problem	10%
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- Identifying key issues, operationalisation and measurement of variables		
- Adequacy and selection of sample and its relevance		
Analysis and Interpretation	15%
- Exploration and explanation of findings through theoretical knowledge, construction of careful direct arguments		
Conclusion and their validity	05%

Total (Out of 70)

Student Name :

Reg No :.....

Examiner's Name :