

## **GUIDELINES TO THE BOARD OF STUDIES / PROPOSAL EVALUATION COMMITTEE ON PROPOSAL ACCEPTANCE (MPHIL AND PHD ONLY)**

1. The candidate shall secure a minimum of 65% overall marks to pass the proposal evaluation for both MPhil and PhD degrees.
2. For Window I candidates, it is compulsory to call the candidate for a presentation based on the proposal before a Proposal Evaluation Committee (PEC).
3. For Window II candidates, the Board of Study will decide whether the candidate shall present the proposal before PEC based on the recommendation made by the evaluators.
4. The PEC shall comprise of the two Evaluators, Chairperson of the Board of Study, Dean- Research and Dean, Faculty of Graduate Studies, and two internal members nominated from the Board of Study. The PEC will be chaired by the Dean, Faculty of Graduate Studies or the Chairperson of the relevant Board of Study. Relevant Supervisors will be present as observers.
5. Where there is a proposal presentation, the final outcome of the proposal acceptance shall be decided at the PEC. The PEC shall calculate the overall marks, to which contributes 60% from the written proposal, and 40% from the presentation /VIVA, given by the two evaluators. The PEC will report its recommendation, considering the overall marks obtained by the candidate, as judged by the evaluators' recommendations. The Chairman/ BOS and the two BOS representatives will report the PEC recommendation to the Board of Study.
6. The Chairman/ Board of study shall fill the table on the next page, on behalf of the Board of Study, and report the final outcome of the candidate to the Faculty board of FGS.
7. If the proposal is accepted, with the recommendation of the Faculty Board, the Dean/ FGS will submit to the senate for the approval of the registration of the candidate to the program.
8. A candidate earning below 65% in the proposal evaluation shall be given two more attempts to resubmit a Research Proposal to the PEC within a stipulated period of time. (For Window I; within the

provisional registration period as per the by-laws, and for Window II; on recommendation by the BOS and FB with senate approval).

9. The outcome of the proposal evaluation will be informed to the candidate by the FGS.