

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

FACULTY OF GRADUATE STUDIES

BY LAWS PERTAINING TO THE CONDUCT OF THE MASTER OF LAWS DEGREE PROGRAMME AT KDU

1. These By Laws shall be cited as “BY LAWS PERTAINING TO THE CONDUCT OF THE MASTER OF LAWS DEGREE PROGRAMME AT KDU” and shall come into operation with effect from 01.01.2022.

GENERAL

2. Subject to these By Laws a person may be awarded the Master of Laws in International Law or Business Law or Public Law as the case may be (hereinafter referred to as Degree Programme) if he has;
 - i. been registered for the Degree Programme for the period prescribed by these By Laws;
 - ii. pursued the Degree Programme to the satisfaction of the Board of Management (hereinafter referred to as BOM) of the University as prescribed by these By Laws and other rules and regulations of the University;
 - iii. completed the relevant Assignments, End Semester Examinations, Proposal Evaluation and the Dissertation under the prescribed modules;
 - iv. paid the registration, tuition, supervision, examination, library, and other fees as may be payable by him to the University;
 - v. ensured that the registration continues to be in force; and
 - vi. fulfilled all other requirements prescribed by these By Laws, rules, and regulations of the University.
3.
 - i. The Degree Programme shall be considered as a fulltime study programme of 60 credits comprising 13 subject modules with a total of 45 credits and a research component of 15 credits.
 - ii. The duration of the Degree Programme shall be two (02) academic years (24 months).
 - iii. The medium of instruction and evaluation of the Degree Programme shall be English.

APPLICATIONS

4.
 - i. Applications for admission to the Degree Programme shall be called by notice published in the newspapers and on the official website of the University.

- ii. Applications for admission to the Degree Programme shall be called from Military Officers, Gazetted Officers of the Department of Police, public/private sector officials and independent practitioners.
- iii. A person who wishes to be admitted as a candidate of the Degree Programme shall make an application through the respective Service Commander or the Inspector General of Police or the respective Head of the Department, as the case may be, to the Registrar of the University.
- iv. Applications received by the Registrar shall be referred to the Dean of the Faculty of Graduate Studies (FGS), who shall examine the applications based on the basic requirements listed in Para.5 below and shall call the short-listed Applicants to appear for a selection test and an interview. The list of Candidates who have passed the selection test and the interview shall be approved by the Faculty Board of the FGS on the recommendation of the Board of Studies on Management and Social Studies (BOS) of FGS and shall be forwarded to the Senate and the BOM.
- v. The Interview Panel shall consist of;
 - a. Dean, Faculty of Graduate Studies;
 - b. Dean, Faculty of Law;
 - c. Programme Coordinator of the LLM Programme and
 - d. Two persons who have reached eminence in the field of Law recommended by the Faculty Board of the Faculty of Law.
- vi. The names of the selected candidates shall be notified through the respective Service or the Department by FGS. Private candidates shall be notified in person by FGS.

ELIGIBILITY CRITERIA

5. A person may be eligible for admission to the Degree Programme provided he meets the following criteria;
 - i. a Legal Officer in the Armed Forces, the Police or the Public/Private sector, or an independent practitioner;
AND
 - ii. possesses any of the following qualifications;
 - a. A Degree in Law with a 1st class/ 2nd class upper division;
or
 - b. A Degree in Law with a 2nd class lower division and with 2 years professional experience,
or
 - c. A Degree in Law without a class and with 3 years professional experience,
or
 - d. An Attorney at Law with a minimum of 5 years professional experience.

REGISTRATION

6. On the acceptance by the BOM and release by the respective Service Commander or Inspector General of Police or, Head of the Department or Organisation, a Candidate may get registered for the Degree Programme by paying the course fees as prescribed by the University.
7. The initial registration shall be valid for two (02) academic years counted from the date of commencement of the Degree Programme (hereinafter referred to as the initial period of registration) and two (02) more consecutive year with annual registration renewed by paying the registration fee for the additional year.
8. The Registration for the Degree Programme shall be deemed to have lapsed at the expiry of the aforesaid period of validity.
9. Transfer from the registered Degree Programme to another shall not be permitted.
10. Candidates registered for the Degree Programme shall not simultaneously register for another full-time postgraduate degree programme at the FGS or any other institution until the completion of the Degree Programme.

CANCELLATION OF REGISTRATION, DISCHARGE OR DISCONTINUATION

11. Notwithstanding anything stated above, the BOM shall have the right to cancel, at any time, the registration of any Candidate.
12. Any Candidate dismissed from the Armed Forces on disciplinary grounds shall be automatically discharged from the Degree Programme.
13. Any Candidate found guilty of committing any of the examination offences shall be dealt with in terms of the Rules Pertaining to the Conduct of Examinations of the University.
14. The registration fees or any other fees except refundable deposits, shall not be refunded to any Candidate after registration, including the Candidates discharged due to any of the above reasons.

DEFERMENT OF PROGRAMME

15. No student shall refrain from participating in lectures, assignments and examinations or leave the island or withdraw from lectures, assignments and examinations without prior approval obtained from the Faculty Board of FGS, upon a request made by the Candidate through the Programme Coordinator and recommended by the **Board of Studies**.
16. A Candidate who is registered for the Degree programme may be excused on the ground temporary absence from Sri Lanka on a written request made to the Vice Chancellor through the Director of Training of the respective Service or through the Head of the Department or the Head of the Organization. Such Candidate shall pay additional re-registration and course fees prescribed by the University for the extra duration he shall follow the Degree Programme.

PROGRAMME DETAILS

17. The Degree Programme shall be of two academic years (24 months) in duration with 13 modules of a total of 60 credits offered in 04 semesters as prescribed below:

MASTER OF LAWS IN INTERNATIONAL LAW

Semester	Code	Modules	Contact Hours	Notional Hours	No. of Credits
01	LLM/C 11014	Legal Research Methodology	60	200	4
	IL 11024	Public International Law	60	200	4
	IL 11034	International Environmental Law	60	200	4
	IL 11043	Aviation Law	45	150	3
		Total	225	750	15
02	IL 12054	International Trade Law	60	200	4
	IL 12064	International Investment Law	60	200	4
	IL 12074	Law of the Sea	60	200	4
	IL 12083	Maritime Law	45	150	3
		Total	225	750	15
03	IL 21014	International Humanitarian Law	60	200	4
	IL 21024	International Human Rights Law	60	200	4
	IL 21034	International Criminal Justice	60	200	4
	IL 21043	Law of the Space	45	150	3
		Total	225	750	15
04	LLM/C 22015	Dissertation		750	15
		Total		750	15
		Total	675	3000	60

MASTER OF LAWS IN BUSINESS LAW

Semester	Code	Module	Contact Hours	Notional Hours	No. of Credits
01	LLM/C 11014	Legal Research Methodology	60	200	4
	BL 11024	Commercial Law	60	200	4
	BL 11034	Construction Law	60	200	4
	BL 11043	Hospitality Law	45	150	3
		Total	225	750	15
02	BL 12054	Intellectual Property Law	60	200	4
	BL 12064	Investment Law	60	200	4
	BL 12074	Tax Law	60	200	4
	BL 12083	Media Law	45	150	3
		Total	225	750	15
03	BL 21014	Arbitration Law	60	200	4
	BL 21024	Finance Law	60	200	4
	BL 21034	Industrial Law	60	200	4
	BL 21043	Insurance Law	45	150	3
		Total	225	750	15
04	LLM/C 22015	Dissertation		750	15
		Total		750	15
		Total	675	3000	60

MASTER OF LAWS IN PUBLIC LAW

Semester	Code	Module	Contact Hours	Notional Hours	No of Credits
01	LLM/C 11014	Legal Research Methodology	60	200	4
	PL 11024	Jurisprudence	60	200	4
	PL 11034	Constitutional Law	60	200	4
	PL 11043	Interpretation of Statutes and Documents	45	150	3
		Total	225	750	15
02	PL 12054	Administrative Law	60	200	4
	PL 12064	Criminal Law	60	200	4
	PL 12074	Environmental Law	60	200	4
	PL 12083	Information Technology Law	45	150	3
		Total	225	750	15
03	PL 21014	Human Rights Law	60	200	4
	PL 21024	Military Law	60	200	4
	PL 21034	Security Law	60	200	4
	PL 21043	Domestic Criminal Justice	45	150	3
		Total	225	750	15
04	LLM/C 22015	Dissertation		750	15
		Total		750	15
		Total	675	3000	60

18. Guidelines for the Submission of the Research Proposal and Dissertation, Evaluation of Research Proposal and Dissertation are attached to these By Laws as ‘Annex A’ and ‘Annex B’.

PROGRAMME PLAN

19. Programme Plan for two years with the relevant timelines shall be provided to the students at the beginning of the Degree Programme.
20. No deviation from the timelines of the Degree Programme shall be made except under exceptional circumstances.
21. Any attempt to interfere with the stipulated Programme Plan, shall be considered as undue influence and deemed to be an examination offence.

SCHEME OF EVALUATION

22. Each subject module shall carry a maximum of 100 marks. Performance of the candidate in each module shall be evaluated by means of a Continuous Assessment and an End Semester Examination as follows:

Component	Examination	Continuous Assessment
Marks	60%	40%

23. Continuous Assessment shall be a library-based research containing 4000 words, conducted by the Candidate. Similarity level of the Continuous Assessment shall be below 20%. Similarity Level shall be checked using a software available at the FGS, at the request of the respective examiner.
24. The Candidate shall be required to fulfill both the Continuous Assessment and the End Semester Examination in order to complete each subject module.
25. Continuous Assessments of the Candidates shall be evaluated by the Resource Person/s of the respective subject modules.
26. i. End Semester Examination Question Papers shall be set by the Resource Person/s of the respective subject module and be moderated by suitable moderators appointed by the Faculty Board of FGS, on the recommendation of the BOS of the FGS on the nomination by the

Faculty Board of the Faculty of Law.

- ii. Setter of an Examination Question Paper shall prepare a Model Answer and/or a Marking Guideline which shall be kept in a confidential cover until the marking process is commenced. Marks allocated to each question and distribution of marks within an answer shall be indicated clearly in the Model Answer and/or Marking Guideline, which shall be made available to the second or third examiners (if any) upon the handing over of the Answer Scripts for evaluation.
27. End Semester Examination Answer Scripts and the Continuous Assessments shall be evaluated by two examiners appointed by the Faculty Board of the FGS, on the recommendation of the BOS of FGS on the nomination by the Faculty Board of the Faculty of Law. The second examiner shall mark the Answer Scripts and Continuous Assessments of a subject module subsequent to the marking by the first examiner.
- a. If the difference of marks of the two examiners is equal or less than 20% of the maximum mark that can be awarded for the End Semester Examination or Continuous Assessment, the average of the two shall be considered.
 - b. Where the difference between the marks of the two Examiners exceeds 20% of the maximum mark that can be awarded for the End Semester Examination or Continuous Assessment, the Answer Script of the End Semester Examination or the Continuous Assessment shall be sent for evaluation by a third examiner nominated by the Faculty Board of the Faculty of Law. The average of the three marks shall be considered as the final mark.
28. i. The Continuous Assessment of each subject module shall be submitted to the FGS within one month (30 days) from the date of notification of the Continuous Assessment. Continuous Assessments submitted after the stipulated period of time shall not be accepted under any circumstance whatsoever.
- ii. Candidates who fail to submit the Continuous Assessments within the stipulated period of time without a valid excuse as approved by the Faculty Board of the FGS shall be considered as “failed” in the said component. Without such an excuse no candidate shall be allowed to repeat the Continuous Assessment Component.
 - iii. Status of the Continuous Assessment submission shall not affect the eligibility for sitting the End Semester Examination of a subject module with the same Intake.

29. Each Candidate shall have a minimum of 60% of attendance from the total number of lectures conducted for each subject module to be eligible to sit the End Semester Examination of the module. Candidates who fail to complete the minimum attendance requirement shall sit the End Semester Examination of the relevant subject module at the next immediate End Semester Examination as a repeat attempt.
30. If a Candidate is unable to complete a module at the first scheduled End Semester Examination due to non - submission or failure of the Continuous Assessment, or failure or absence without a valid excuse for the End Semester Examination, he shall complete the particular module at the next scheduled End Semester Examination, which shall carry 100 marks, and the grade given shall be limited to 'C'.
31. Dissertation is a module in the Semester II of Year 2. If a candidate is unable to complete the dissertation module at the scheduled first attempt without a valid excuse as approved by the Faculty Board of FGS, the grade given shall be limited to a "C".
32. The maximum number of attempts allowed for the Continuous Assessment and the End Semester Examination for each subject module shall be four (04).
33. Each of the 13 subject modules of the Degree Programme shall carry a maximum Grade Point Value of 4.00.
34. A Candidate's performance in each of the subject modules shall be graded according to the following scheme, and Grade Point Average (GPA) is calculated considering the Grade Point Value (GPV) for each such modules and credits allocated, as follows:

Range of Marks	Grade	Grade Point Value	Pass/Not Completed
90 - 100	A+	4.00	} Distinction
80 - 89	A	4.00	
75 - 79	A-	3.70	
70 - 74	B+	3.30	} Merit
65 - 69	B	3.00	
60 - 64	B-	2.70	} Pass
55 - 59	C+	2.30	
50 - 54	C	2.00	
45 - 49	C-	1.70	} Not Completed
40 - 44	D+	1.30	
30 - 39	D	1.00	
00 - 29	E	0.00	

$$GPA = \frac{\sum_1^n GPV_i C_i}{\sum_1^n C_i}$$

GPV_i - Grade Point Value

C_i - Credit Value

35. Calculated GPA shall be rounded to the second decimal place.
36. A Candidate shall be deemed to have been successful at the examination leading to the award of the degree, if he obtains a Grade Point Value (GPV) of 2.00 or more for each of the subject modules.
37. A Candidate who has been successful at the examination leading to award the degree shall be awarded a distinction pass if the Candidate has obtained a GPA of 3.70.
38. A Candidate who has been successful at the examination leading to the award of the degree shall be awarded a merit pass if the Candidate has obtained a minimum GPA of 3.00.
39. A Candidate who has been successful at the examination leading to award the degree shall be awarded a pass if the Candidate has obtained a GPA of 2.00.

40. A Candidate who has obtained a GPV of less than 2.00 shall be deemed to have 'Not Completed' the degree.
41. A Candidate who has an 'Incomplete Result' in any module during a particular Semester shall re-sit the End Semester Examination with the next intake.

PROPOSAL DEFENSE AND DISSERTATION VIVA VOCE

PROPOSAL DEFENCE

42. The Dissertation Supervisors shall be appointed by the Faculty Board of the FGS on the recommendation of the Board of Study of FGS as nominated by the Faculty Board of the Faculty of Law after submission of the Research Topic by the Candidate, before the Proposal Defense.
43. The Research Proposal shall be defended by a presentation, in front of a panel consisting of Dean - FGS, two persons who have reached eminence in the field of Law and the Programme Coordinator of the LLM Programme. The two persons who have reached eminence in the field of Law shall be appointed by the Faculty Board of the FGS on the recommendation of the BOS as nominated by the Faculty Board of the Faculty of Law.
44. The presentation shall be followed by a viva voce.
45. A Candidate shall obtain a minimum of 50% marks to pass the Proposal Defence.
46. If a Candidate fails to obtain a minimum of 50% marks at the Proposal Defence, he shall complete the component within the next two immediate viva voce, which will be held within two (02) months from the first Proposal Defense.
47. Any Candidate, who fails to complete the Proposal Defense viva voce as mentioned above, shall compete the same component with the next immediate Intake.

DISSERTATION VIVA VOCE

48. A Candidate shall defend his Dissertation in front of an Evaluation Panel consisting of Dean - FGS, two examiners, two persons who have reached eminence in the field of Law, and the Programme Coordinator of the LLM Programme. The two persons who have reached eminence in the field of Law shall be appointed by the Faculty Board of the FGS on the recommendation of the BOS as nominated by the Faculty Board of the Faculty of Law.
49. The presentation shall be followed by a viva voce.

50. The assessment criteria of the Dissertation shall be as follows.

	Dissertation	Presentation and viva voce
Marks Allocation	60	40
Minimum Percentages of Marks Required for Completion	50%	50%

51. Candidates who obtain 50% or above for the Dissertation shall incorporate the comments of the Evaluation Panel with the assistance of the Supervisor and shall submit the final Dissertations as stated below:

1.	Accept without any correction	Within two (2) weeks from the viva voce
2.	Accept with minor corrections	Within one (01) month from the viva voce
3.	Accept with major corrections	After six (06) months from the viva voce followed by another viva voce with the next immediate Intake

52. Any candidate who fails to complete the Dissertation viva voce as mentioned above, shall compete the same with the next immediate Intake.

ADMINISTRATION OF PROGRAMME

53. Academic component of the Degree Programme shall be administered by the Faculty of Law of KDU.
54. Dean of the Faculty of Law shall be the Programme Administrator of the LLM Degree Programme *ex officio*.
55. Assigned administration components of the Degree Programme shall be administered by the Faculty of Graduate Studies of KDU.
56. Staff Officer II (SO II) of FGS shall be the Administrative Coordinator representing the Dean of FGS who shall carry out the assigned administrative tasks.
57. All Examination matters pertaining to the Degree Programme shall be handled by the Examination Division of FGS.
58. There shall be a Programme Coordinator for the Degree Programme from the Faculty of Law appointed by the Vice Chancellor.

59. The Programme Coordinator shall be responsible for;
- i. Assisting the Programme Administrator in preparing and/or revising the By Laws pertaining to the Conduct of the Degree Programme, Preparing/revising Detailed Syllabi, and any other academic matters on the recommendation of the Faculty Board of the Faculty of Law.
 - ii. Assisting the Administrative Coordinator to prepare the Student Handbook in consultation with the Programme Administrator and Dean FGS.
 - iii. Obtaining relevant approvals from the BOS and Faculty Board of FGS, with regard to the panel of lecturers, examiners, setters, moderators and Dissertation supervisors and evaluators in consultation with the Programme Administrator.
 - iv. Assisting the Administrative Coordinator of FGS to prepare the programme timetable.
 - v. Notifying matters relating to Continuous Assessments to the respective lecturers.
 - vi. Coordinating the Examination Paper setting and moderation.
 - vii. Submitting Examination Question Papers for printing to the Senior Assistant Registrar (Examination) on time.
 - viii. Giving initial guidance for commencement of the Dissertations and coordinating Research Proposal/Dissertation submissions by the Candidates.
 - ix. Taking any other appropriate measures to ensure the smooth functioning of the Degree Programme, in consultation with the Programme Administrator.

TRANSITIONAL PROVISIONS

60. Upon coming to the operation of these By-Laws LL.M. Degree Programme (General) and “By-Laws No. 5A (2012) of General Sir John Kotelawala Defence University pertaining to all Master’s Degree Programmes.” shall cease to exist.
61. Notwithstanding the above the candidates admitted for LL.M. Degree Programme from 2012 to 2021 shall be permitted to continue with the said programmes until June 2024.
62. Any such candidate who fails to complete the LL.M. Degree Programme as provided above in paragraph 54 shall be deemed to have discontinued from such Degree Programme.

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

FACULTY OF GRADUATE STUDIES

**GUIDELINES FOR SUBMISSION OF DISSERTATION
MASTER OF LAWS IN INTERNATIONAL LAW,
BUSINESS LAW AND PUBLIC LAW DEGREE PROGRAMMES**

1. DISSERTATION:

The Dissertation shall be a well-researched document of high academic standard of 25000 words (excluding footnotes). Whilst the Candidates are permitted to decide on the chapter breakdown and the number of chapters to suit the particular study in consultation with the supervisors, the dissertations shall include the following chapters mandatorily:

- Introduction
- Literature Review and Theoretical Framework
- Methodology and Methods
- Analysis
- Conclusion/ Recommendations

2. SUPERVISION:

- (i) The Dissertation shall be an original work of the Candidate demonstrating high academic quality and shall be written under the constant supervision of a Supervisor appointed by the Faculty Board of the Faculty of Graduate Studies on the recommendation of the Board of Studies - FGS as nominated by the Faculty Board of the Faculty of Law.
- (ii) There shall be at least eight (08) Supervisor–Candidate Meetings and at the end of each meeting the Supervisor Forms in the format provided in ‘Annex 01’ shall be completed in triplicate as ‘Student Copy’, ‘Supervisor Copy’ and the ‘Office Copy’ by the Candidate and the Supervisor.
- (iii) The Student Copy shall be attached to the Dissertation as Annexures, the Supervisor Copy should be kept with the Supervisor and the Office Copy shall be submitted to the office of the FGS, at the time of submission of the Dissertation for evaluation.

3. GENERAL DOCUMENT GUIDELINES:

- (i) Paper: The Dissertation shall be printed on good quality white paper on one side of the paper only.
- (ii) Length: Word count shall be 25000 which shall only include the main text and shall exclude the endnotes, footnotes, appendices, and bibliography.
- (iii) Margins: Left Margin - 1 ½ inches, Top Margin - 1 ½ inches.
- (iv) Right Margin - 1 inch, Bottom Margin - 1 ½ inches
- (v) Font Size and Type: 12 and Times New Roman.
- (vi) Line Spacing: Line spacing of the document shall be 1.5 with the exceptions of the Table of Contents, Table of Acronyms, List of Tables, List of Figures and Bibliography.
- (vii) Paragraph Indentations: 0.75
- (viii) Order of Material: Title Page, Declaration Page, Acknowledgment, Abstract, Table of Contents, Table of Acronyms, List of Tables, List of Figures, Text of the Dissertation, Bibliography and Annexures.
- (ix) Numbering of Pages: Page numbers shall be centered two lines below the bottom margin. The placement of page numbers shall be consistent throughout the Dissertation. Pages shall be numbered sequentially throughout the Dissertation except preliminary pages which shall be numbered as follows:
 - The Title Page is counted as page ‘i’ (assumed, do not print number).
 - The Declaration Page is counted as page ‘ii’ (assumed, do not print number).
 - The Acknowledgment Page is counted as page ‘iii’ (assumed, do not print number).
 - The remaining preliminary pages are numbered with lower case Roman Numerals (iv, v, vi, etc).
 - The main body of the text and the reference section are consecutively numbered with Arabic Numerals. First page shall be numbered as “1” and continued throughout, including text, illustrative materials, Bibliography, and Appendices.

4. COVER PAGE

The Cover Page shall contain;

- (i) The Title of the Dissertation: Upper Case, Times New Roman, Font Size 16, Alignment - Centered, Bold
- (ii) Name and the Registration Number of the Candidate: Sentence case, Times New Roman, Font Size 12, Alignment - Centered, Bold
- (iii) Name of the Degree Programme: Sentence Case, Times New Roman, Font Size 12, Alignment - Centered, Bold
- (iv) Name of the Faculty and the University: Sentence Case, Times New Roman, Font Size 12, Alignment - Centered, Bold
- (v) Year of Dissertation Submission

An example Cover Page is provided in ‘Annex 02’.

5. PRELIMINARY PAGES:

The preliminary pages shall include the Title Page, Declaration Page, Acknowledgements, Abstract, Table of Contents, Table of Acronyms, List of Tables and List of Figures. The Table of Contents page shall be numbered with Lower Case Roman Numerals and considered to be page ‘v’.

- **Title Page:**

- (i) Name of the University and the Faculty: Sentence Case, Times New Roman, Font Size 12, Alignment - Centered, Bold.
- (ii) Logo of the University
- (iii) Title of Dissertation: Upper Case, Bold, Times New Roman, Font Size 16, Alignment - Centered.
- (iv) Statement of Presentation in the form:
 - a. “Submitted in Partial Fulfillment of the Requirements for the Degree of Master of Laws in International Law/ Business Law/ Public Law”
 - b. Times New Roman, Font Size 12, Alignment - Centered.
- (v) Name and the Registration Number of the Candidate: Sentence Case, Bold, Times New Roman, Font Size 12, Alignment - Centered.
- (vi) Year of Dissertation Submission

An example Title Page is provided in ‘Annex 03’.

- **Declaration Page:**

- (i) The Declaration Page shall contain the following statement signed and dated by the Candidate:

I certify that this Dissertation does not incorporate, without acknowledgement, any material previously submitted for a Degree or a Diploma in any University; and to the best of my knowledge and belief, it does not contain any material previously published or written by another person except where due reference is made in the text.

- (ii) The following statement should appear below the signature of the Candidate and shall be signed and dated by the Supervisor.

I certify that this research is carried out under my supervision.

The format of the Declaration Page is provided in ‘Annex 04’.

- **Acknowledgments**

The Candidates may acknowledge any assistance that they received in the preparation of the Dissertations in this page.

- **Table of Contents:**

Use Font Size, 12. All chapter titles, headings and subheadings shall appear in the Table of Contents. Font style of items listed in the Table of Contents shall be the same as the font used in the text (e.g. headings listed in the Table of Contents shall be in the same font style as in the body of the Dissertation).

5. **BODY OF THE DISSERTATION:**

- **Page Numbering:**

The body of the Dissertation and Appendices shall be numbered in Arabic Numerals starting with 1 and continued until the last page of the Dissertation.

- **Headings of Major Divisions:**

The first line of the first chapter will be “CHAPTER I”.

One line below this, mention the title of the chapter in Capital Letters, Alignment - centered. Three lines below the chapter title, place the first line of text. Succeeding chapters, “CHAPTER II”, etc., shall follow the same format. Do not use terminal punctuation on any chapter headings.

Each chapter should begin on a new page.

- **Headings of Subdivisions:**

The subdivisions within a chapter or section shall not begin on a new page unless the preceding page is filled. If there is no room for the complete heading and if only two lines of text are left at the bottom of a page, the new subdivision shall begin on the next page. All

<p>CHAPTER I INTRODUCTION</p> <p>1.1 First level heading: Sentence case, Bold, Font Size 12. <i>1.1.1</i> Second level heading: Sentence case, Bold, Italic, Font Size 12.</p>
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chapter titles and headings shall follow the following format.

Example:

6. TABLES:

Tables shall be numbered consecutively throughout the Dissertation (i.e. Table 1, Table 2, Table 3, etc.). The table number shall be followed by a brief and descriptive title. Both Table Number and the Title shall appear above the table. If not an original table, the source of the table should be placed below the table. Tables may be placed on the page in portrait or landscape orientation and may appear on a single page or in line with the text depending on the size of the table. Margin width and page number placement shall be consistent with the rest of the text.

Example:

Table 01 - Title

XXX	XXX	XXX
YYY	YYY	YYY
ZZZ	ZZZ	ZZZ

7. FIGURES

Figures shall be numbered consecutively throughout the Dissertation (i.e. Figure 1, Figure 2, Figure 3, etc.). The figure number shall be followed by a brief and descriptive title. Both figure number and the title shall appear below the figure. If it is not an original figure, the source of the figure shall be placed below the figure. Figures may be placed on the page in portrait or landscape orientation and may appear on a single page or in line with the text depending on the size of the figure. Margin width and page number placement shall be consistent with the rest of the text.

Example:

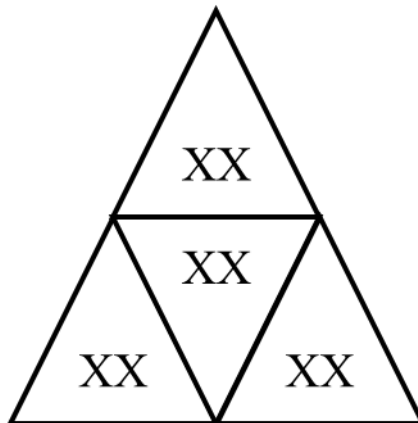


Figure 01 - Title

8. CITATIONS AND REFERENCES

The ideas and words of others shall be formally acknowledged. The reference style shall be the 4th Edition of the Oxford Standard for Citation of Legal Authorities (OSCOLA). In citing International Law sources, OSCOLA Standard for citing International Law Sources Section (2006) should be followed.

9. APPENDICES:

Appendices may include data tables, source codes, analytical procedures, survey forms, or any other supplementary material.

Each Appendix shall begin on a separate page. Each Appendix shall be labelled as A, B, C etc. and arranged in ascending order. Pages shall be numbered in sequence with the rest of the Dissertation. Same margins shall be maintained as used in the body of the text.

10. SUBMISSION - HARD COPY AND SOFT COPY

Two copies of the spiral bound Dissertation must be submitted to the FGS on or before the deadline for evaluation along with a PDF copy of the dissertation saved in a CD/DVD labeled with Candidate's name and Registration Number, Title of the Dissertation, Programme and Year of Submission.

Two copies of the hard bound Dissertation shall be submitted to the FGS after the viva voce examination, incorporating the comments/suggestions by the Examiners, which shall be bound in blue hard cover with the gold colour embossed letters. On the side of the hard bound cover (Spin), the Title, Candidate's Name and Registration Number shall be indicated in Times New Roman, Font Size 12, Upper Case in Gold colour.

FACULTY OF GRADUATE STUDIES
GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

Candidate/Supervisor Meeting Record

Candidate's Name	
Candidate's No. and Programme	
Supervisor's Name	
Date of Meeting	
Venue	
Duration	

Notes:

Action Plan:

Date of Next Meeting	
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Signature of the Candidate:

Signature of the Supervisor:

FACULTY OF GRADUATE STUDIES
GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

Candidate/Supervisor Meeting Record

Candidate's Name	
Candidate's No. and Programme	
Supervisor's Name	
Date of Meeting	
Venue	
Duration	

Notes:

Action Plan:

Date of Next Meeting	
----------------------	--

Signature of the Candidate:

Signature of the Supervisor:

FACULTY OF GRADUATE STUDIES
GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

Candidate/Supervisor Meeting Record

Candidate's Name	
Candidate's No. and Programme	
Supervisor's Name	
Date of Meeting	
Venue	
Duration	

Notes:

Action Plan:

Date of Next Meeting	
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Signature of the Candidate:

Signature of the Supervisor:

TITLE OF THE DISSERTATION

Name of the Candidate

Registration Number

Master of Laws in Business Law/International Law/ Public Law

Faculty of Graduate Studies

General Sir John Kotelawala Defence University

Year

Faculty of Graduate Studies
General Sir John Kotelawala Defence University



TITLE OF THE DISSERTATION

In Partial Fulfillment of the Requirements of the Degree of Master of Laws in
International Law/ Business Law/ Public Law

Name of the Candidate

Registration Number

Year

DECLARATION

I certify that this Dissertation does not incorporate without acknowledgement any material previously submitted for a Degree or a Diploma in any University, and to the best of my knowledge and belief, it does not contain any material previously published or written by another person except where due reference is made in the text.

Signature of the Candidate

Date

Name of the Candidate

Registration No.

I certify that this research is carried out under my supervision.

Signature of the Supervisor

Date

Name of the Supervisor

**GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY FACULTY OF
GRADUATE STUDIES**

**GUIDELINES FOR SUBMISSION OF RESEARCH PROPOSAL
AND EVALUATION OF RESEARCH PROPOSAL AND DISSERTATION**

**MASTER OF LAWS IN INTERNATIONAL LAW, BUSINESS LAW AND PUBLIC LAW
DEGREE PROGRAMMES**

1. WORD LIMIT

The Research Proposal shall not exceed 2500 - 3000 words.

2. COMPONENTS OF THE RESEARCH PROPOSAL

a) Introduction

Tentative Title

Background of the Study

Significance and Relevance

Limitations

b) Research Problem

c) Research Questions

d) Research Objectives

e) Literature Review

Select not less than ten (10) authoritative literatures relevant to your field of study and provide a brief review of the materials.

f) Research Methodology and Methods

g) Theoretical Foundation

h) Tentative Chapter Outline

i) Timeline

j) Bibliography

3. CITATIONS AND REFERENCES

The ideas and words of others must be formally acknowledged. The reference style that shall be followed is the 4th Edition of the Oxford Standards for Citation of Legal Authorities (OSCOLA). In citing International Law sources, OSCOLA Standards for citing International Law Sources Section (2006) should be followed.

4. SUBMISSION OF THE RESEARCH PROPOSAL

The Research Proposal must be submitted to the Faculty of Graduate Studies on or before the deadline.

5. PROPOSAL DEFENCE AND DISSERTATION VIVA VOCE

5.1 PROPOSAL DEFENCE

The Proposal Defence shall be held after submitting the Research Proposal. The Proposal Defence includes a presentation and a viva voce.

1.2 DISSERTATION VIVA VOCE

Dissertation Defence will be held after submitting the Dissertation. The Dissertation Defence includes a presentation and a viva voce.