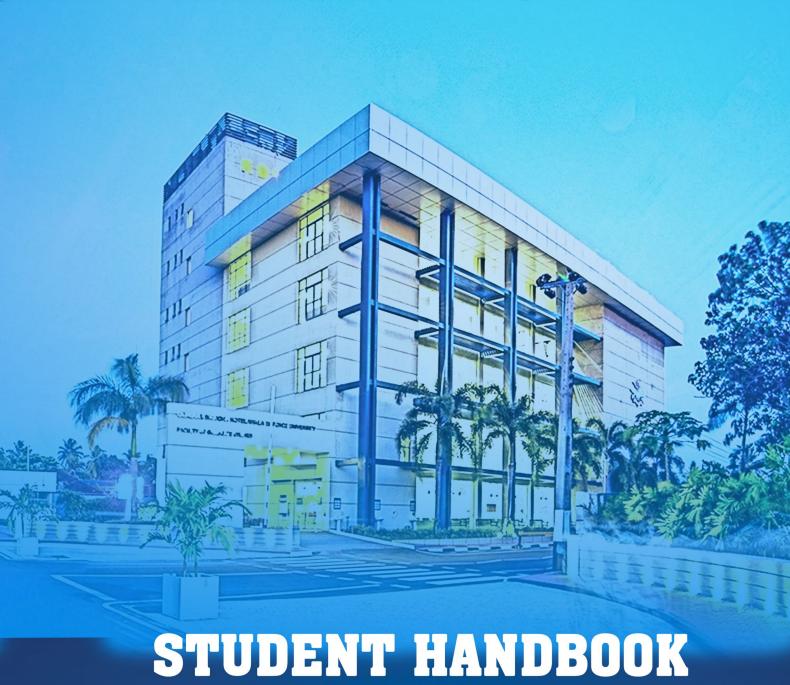# FACULTY OF GRADUATE STUDIES
GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

STUDENT HANDBOOK
2025

STUDENT HANDBOOK

Effective from January 2025

FACULTY OF GRADUATE STUDIES

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

"Education is the most powerful weapon which you can use to change the world"

Nelson Mandela

ABOUT THE FACULTY OF GRADUATE STUDIES

As the number one university in Sri Lanka for Quality Education, the General Sir John Kotelawala Defence University (KDU) offers postgraduate programs, in pursuit of a personal, professional and academic experience, second to none, through its Faculty of Graduate Studies (FGS). The FGS ensures a transparent, consistent and equitable administration of postgraduate programs, fair evaluation and quality assurance of postgraduate programs, assistance with individual student problems, and the provision of opportunities for professional development of graduate students, as well as the academic staff of the university in their role as supervisors.

The FGS is responsible for the conduct of all postgraduate degree programmes at KDU for personnel in the Tri-Services, Police, and the Executive Officers of public and private sectors. The majority of its courses are conducted during weekends for the convenience of its students to enable them to follow courses without compromising their duties in respective services. Course components have been designed to facilitate and enhance knowledge, develop skills, transform attitudes and to experiment approaches in problem solving. Further, the FGS has been providing opportunities for candidates to establish links with local and international scientists via local and international institutes. Further, the postgraduate students of KDU have been provided with and encouraged, to publish their research work in Indexed journals, peer-reviewed journals and to communicate those in both local and international research conferences. Hosting the KDU-IRC is one such avenue.

The Faculty of Graduate Studies, KDU is are governed by five (05) Board of Studies (BoS);

- BoS in Defence and Security Studies
- BoS in Engineering, Computing, Spatial Sciences and Technology
- BoS in Management and Social Studies
- BoS in Medical and Biological Sciences
- BoS in Law & Criminal Justice

A BoS of a relevant field comprises members among senior academic staff members from relevant faculties who are specialized in the relevant field of study. It is the main authority that facilitates and monitors the academic activities of the faculty. Its main responsibility is to maintain the standards and quality of academic activities and to facilitate efficient and quality delivery to its stakeholders. Board of Study is responsible for providing assurance to the Faculty Board of Graduate Studies for recommendation to the senate for approval of matters of academic governance, continuous improvement of the quality of postgraduate studies.

MESSAGE OF THE DEAN

I warmly welcome all those who were registered in the postgraduate programmes of the Faculty of Graduate Studies (FGS) at the General Sir John Kotelawala Defence University (KDU). KDU having being ranked number ONE in Quality Education in Time Higher Education Ranking over the past couple of years, you are privileged to obtain your postgraduate qualification through the FGS of KDU.

The FGS, KDU focus on students' success and offer professional development events and career sessions over the course of their program. In support, KDU has invested to equip modern infrastructure and facilities in the past few years. These advanced facilities for education, research and recreational activities offer its students a comfortable learning environment. State of the art laboratory facilities, funding for research, publication support etc., and variety of created platforms to disseminate research findings, available at KDU is a great opportunity for its postgraduate students.

The FGS, KDU further understand that most of its students are adults. Therefore, we conduct the porgrammes on flexible hours. Lectures for taught programmes are carried out during weekends, to fit in with the schedule of the students who are employed. The mode of delivery of lectures is offered physically as well as on-line. Teaching sessions includes live, interactive sessions - letting you explore ideas in a group - and also structured, independent self-study. This approach lets us meet individual students' study needs and retain flexibility in course delivery when needed.

This Handbook is a guideline for the postgraduate students of FGS, KDU, for the smooth operation through the programme they are registered with. It provides information about the way of conduct of a given programme, the curricular and the related procedures, forms and formats of the documents to be submitted for various academic requirements. This document also provides the students with information regarding the facilities available for them in the university to support their studies and the way to access those facilities as well.

Finally, I wish you a very fruitful and productive journey of learning with us at the FGS, KDU, and hope that you would harvest the maximum benefit to you and the society, out of it.

Professor Charitha L Goonasekara (BSc, UOC-Sri Lanka; PhD, MUN-Canada, Postdoc, UBC-Canada)
Professor of Biochemistry, Faculty of Medicine, KDU
Dean
Faculty of Graduate Studies, KDU

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1.0 POSTGRADUATE PROGRAMMES

The Faculty of Graduate Studies of General Sir John Kotelawala Defence University (FGS, KDU) offers both the Postgraduate Taught programmes and Postgraduate Research programmes.

Postgraduate Taught Programmes includes; Masters by course work designed at SLQL 9 and Masters by course work and research at SLQL 10, according to the Sri Lanka Qualification Framework (SLQF).

The Postgraduate Research Programmes are the Master of Philosophy (MPhil) and the Doctor of Philosophy (PhD) degree programmes.

1.1 MASTERS PROGRAMMES

The Masters Degree Programmes are considered a full-time study programme with minimum 1500 notional hours of learning (30 credits) in an academic year, according to the requirements of SLQF. The duration of the degree programme is one (01) academic year for Masters by course work, while it is two (02) academic years for Master by course work and research. Each academic year will constitute two semesters of six months duration. The students are expected to be familiar with the By-Laws, pertaining to the degree programme they are following, to understand the specific rules and regulations of the programme.

1.1.1 Early Exit Points/ Fall Back Options from Masters Programmes

All Masters Programmes have the option of obtaining a Postgraduate diploma (SLQL 8) as an early exit point or as a fall back option from the masters programme. The eligibility requirements for this qualification is given in the By-Law for Masters programmes.

Some Masters by course work and research programmes (SLQL 10) may have exit points or fall back options at a Masters by course work (SLQL 9), if the option is given in the PART II of the relevant By-Law under the course specific rules and regulations.

1.2 RESEARCH DEGREE PROGRAMMES

The MPhil and PhD programmes are fully research based. The duration of learning comprises minimum two (02) or three (03) years respectively of fulltime or equivalent time of original research, and are placed at SLQL 11 and 12 respectively. The students may be required to attend short graduate courses as prerequisites to follow the research degree programmes, as will be specified under the relevant By-Law.

1.2.1 Upgrading of MPhil to PhD

A student registered for a MPhil degree may be permitted to upgrade the programme to a PhD upon excellent progress in the MPhil programme.

1.3 MODE OF DELIVERY OF PROGRAMMES

The medium of instruction and evaluation of all the degree programmes is English. For taught programmes, the mode of conduct of the programmes is hybrid, providing the option of participating in the lecturers, online or onsite, depending on the convenience of the student. However the students are encouraged to participate for the lectures onsite, which provides a better mode of interaction with the lecturer.

The students are required to attend onsite for the examinations, unless the course has been designed as a distant conduct course, where the whole programme, lecturers and examinations, is conducted online. In special circumstances, examinations may be facilitated to be held physically, from a distant location that will be approved by the senate as suitable to conduct the examination without compromising its integrity and quality. More details on this regard can be found in the 'Policy for distant conduct of Examinations' available in the FGS website under DOWNLOADS.

2.0 BOARDS OF STUDY AND THEIR DEGREE PROGRAMMES

Programmes of the FGS, KDU are governed by five (05) Board of Studies (BoS);
1. BoS in Defence and Security Studies
2. BoS in Engineering, Computing, Spatial Sciences and Technology
3. BoS in Management and Social Studies
4. BoS in Medical and Biological Sciences
5. BoS in Law & Criminal Justice

A BoS of a relevant field comprises members among senior academic staff members from relevant faculties who are specialized in the relevant field of study. It is the main authority that facilitates and monitors the academic activities of the faculty. Its main responsibility is to maintain the standards and quality of academic activities and to facilitate efficient and quality delivery to its stakeholders. Board of Study is responsible for providing assurance to the Faculty Board of Graduate Studies for recommendation to the senate for approval of matters of academic governance, continuous improvement of the quality of postgraduate studies.

Each Masters programme is governed under the relevant BoS. The academic matters of the MPhil and PhD programmes are administered by the relevant BoS, based on the area of research. Accordingly, the following programmes come under each BoS as given below.

BoS in Defence and Security Studies
1. Master of Science in Strategic Studies and International Relations
2. MPhil degree programme
3. PhD degree programme

BoS in Engineering, Computing, Spatial Sciences and Technology
1. Master of Business Administration in E-Governance
2. Master of Science in Computer Science

3. Master of Science in Biomedical Engineering
4. Master of Science in Civil and Structural Engineering
5. Master of Science in Electrical Engineering
6. Master of Science in Electronic and Telecommunication Engineering
7. MPhil degree programme
8. PhD degree programme

BoS in Management and Social Studies

1. Master of Business Administration
2. Master of Business Administration in Logistics Management
3. Master of Science in Disaster Risk Reduction and Development
4. Master of Science in Management
5. MPhil degree programme
6. PhD degree programme

BoS in Medical and Biological Sciences

1. MPhil degree programme
2. PhD degree programme

BoS in Law & Criminal Justice

1. Master of Laws
2. Master of Laws in Public Law
3. Master of Laws in International Law
4. Master of Laws in Business Law
5. MPhil degree programme
6. PhD degree programme

2.1 MASTER OF SCIENCE IN STRATEGIC STUDIES AND INTERNATIONAL RELATIONS

2.1.1 Introduction

The Department of Strategic Studies of KDU has introduced a MSc in Strategic Studies & International Relations Programme (MSSIR). MSSIR envisions developing a strategic community and broadening their horizons in order to serve the national interest of Sri Lanka. This programme educates participants in emerging knowledge in Strategic Studies & International Relations as an interdisciplinary field of study. Further, the programme also includes analysis of various theories, concepts, methodologies and techniques related to Strategic Studies & International Relations in order to broaden the student's knowledge.

It is designed at SLQL 10, by a panel of senior academics and professionals from reputed universities/ institutions in Sri Lanka, ensuring high academic standards to facilitate students to complete the MSc in Strategic Studies & International Relations Degree in two academic years, whilst being employed. This degree aims to enhance the knowledge, skills and attitudes of graduates or holders of professional qualifications/experience in Strategic Studies and International Relations while enhancing professional practice or scholarship and as a pathway for further learning.

2.1.2 Curriculum

Code	Modules	Credits
Year 1 Semester 1		
MSSIR1113	Evolution of the Modern International System	3
MSSIR1124	International Relations & Strategic Studies	4
MSSIR1133	Geopolitics & Strategy	3
MSSIR1143	Maritime Security	3
MSSIR1152	Security Challenges to Sri Lanka	2
Year 1 semester 2		
MSSIR1213	Research Methodology & Academic Writing	3
MSSIR1222	Civil-Military Relations	2
MSSIR1233	National & International Security	3
MSSIR1242	Terrorism & Violent Extremism	2
MSSIR1252	Intelligence & National Security	2
MSSIR1263	Humanitarian Intervention & Peace Support Operations	3
Year 2 Semester 1		
MSSIR2113	Military History of Sri Lanka	3
MSSIR2122	Concepts & History of Warfare	2
MSSIR2132	Development, Peace & Security	2
MSSIR2215	Dissertation (Continuing to semester 4)	
Year 2 Semester 2		
MSSIR2213	Diplomacy & Strategic Communication	3
MSSIR2223	Second Nuclear Age	3
MSSIR2232	Technology & War	2
MSSIR2215	Dissertation (Continuing from semester 3)	15
Total		**60**

2.1.3 Payment Structure

Compulsory Fee	LKR	USD
Registration Fee	5,000.00	30
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15

Course Fee	LKR	USD
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.2 MASTER OF BUSINESS ADMINISTRATION IN E-GOVERNANCE

2.2.1 Introduction

The Master of Business Administration in E–Governance programme of KDU aims at identifying and fulfilling the requirements of the changing role of technology in administration. The Program is to prepare the participants for successful planning, implementation, and development of E-Governance initiatives. Moreover, it enables the participants to build collaborative networks with other stakeholders of those initiatives. It has been designed in accordance with the Sri Lankan Qualifications Framework (SLQF) of Quality Assurance and Accreditation Council of Sri Lanka (QACC), the Ministry of Higher Education is equivalent to SLQL 10, which covers 60 credits including a research component of 15 credits. It has gone through a thorough review by a panel of senior academics and professionals from universities/institutions in Sri Lanka, ensuring a high academic standard to facilitate the participants to complete MBA in E-Governance within two years while in service. The main objective of this programme is supporting the public sector organizations in their e-Government initiatives by providing specialized knowledge in IT, management and e-governance.

2.2.2 Curriculum

Code	Modules	Credits
Year 1 Semester 1		
MEG 1013	Introduction to E-Governance	3
MEG 1023	IT Infrastructure Management	3
MEG 1033	Accounting and Financial Management	3
MEG 1043	Organizational Behavior	3
MEG 1043	Information Systems for E-Governance	3
MEG 1053	Introduction to E-Governance	3
Year 1 Semester 2		
MEG 2063	Research Methodology	3
MEG 2073	Process Re-Engineering for E-Government	3
MEG 2083	Managerial Finance	3
MEG 2093	IT Strategic Management	3
MEG 2103	E-Governance Theories and Practices	3
MEG 2063	Research Methodology	3
Year 2 Semester 1		
MEG3122	Governance Project Management	2
MEG3132	Implementation and Development of E-Governance	2
MEG3141	Emerging Technologies for Smart Governance	1

MEG3110	Research Project (continuing to semester 4)	
Optional modules		
MEG3152	Human Computer Interaction	2
MEG3162	Managerial Economics	2
MEG3172	Change Management	2
Year 2 Semester 2		
MEG4182	Information Systems Auditing	2
MEG4192	Social, Ethical and Legal Aspects of E-Governance	2
MEG4202	Information Assurance and Security	2
MEG3110	Research Project (continuing from semester 3)	15
Optional modules		
MEG4212	Public Sector Management and Administration	2
MEG4222	Human Resource Management	2
Total		**60**

2.2.3   Payment Structure

Compulsory Fee	**LKR**	**USD**
Registration Fee	5,000.00	30
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15
Course Fee		
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.3   MASTER OF SCIENCE IN COMPUTER SCIENCE

2.3.1   Introduction

MSc in Computer Science Programme has drawn a large interest from scholars and professionals in the field. Hence, KDU intends to offer the MSc in Computer Science Programme from 2024 onwards. The MSc in Computer Science is a two-year programme at SLQF level 10, with a total of 60 GPA credits as per SLQF guidelines and UGC Quality Assurance recommendations. The structure of the Programme is designed according to outcome-based education norms. Students will be involved in scientific research activities with the industry and research institutes to develop scientific skills and competencies.

2.3.2   Curriculum

Code	Modules	Credits
Year 1 Semester 1		
MCS1013	Programming Essentials for Computer Science	3
MCS1022	Data Communication and Computer Networks	2
MCS1032	Computer System Organization and Architecture	3
MCS1043	Mathematical Methods for Computing	3
MCS1052	UX and UI Engineering	2
MCS1063	Advanced Database Systems	2
Year 1 Semester 2		
MCS1072	Artificial Intelligence	2
MCS1083	Computer Graphics and Image processing	3
MCS1093	Data Structures and Algorithmic Design	3
MCS1102	Advanced Software Engineering	2
MCS1113	Research Methodology and Scientific Writing	3
MCS1122	Statistical Methods for Computing	2
Year 2 Semester 1		
MCS2012	Information and Cyber Security	2
MCS2022	Machine Learning	2
MCS2033	High Performance Computing	3
MCS2915	Individual Research (Continuing to Semester 4)	
1 Elective Module out of the 3 below		
MCS2043	Natural Language Processing	3
MCS2053	Software Quality Assurance	3
MCS2063	Big Data Analytics	3
Year 2 Semester 2		
MCS2072	Emerging Technologies in Computing	2
MCS2915	Individual Research (Continuing from Semester 3)	15
1 Elective Module out of the 3 below		
MCS2083	Software Agents and Swarm Intelligence	3
MCS2093	Embedded Systems and IoT	3
MCS2103	Deep Learning	3
Total		**60**

2.2.3 Payment Structure

Compulsory Fee	LKR	USD
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15

Course Fee	LKR	USD
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.4 MASTER OF SCIENCE IN CIVIL AND STRUCTURAL ENGINEERING

2.4.1 Introduction

This programme is offered by the Department of Civil Engineering. The program covers advanced topics in Civil Engineering with a specialization in Structural Engineering to achieve following objectives. To produce high quality professional Civil Engineers who are capable of,

a.   successfully applying advanced engineering knowledge in the real-world problems within their chosen area.

b.   planning and utilizing resources in an efficient, economical and environment friendly manner leading to sustainable development.

c.   formulating optimum solutions for complex civil engineering problems with use of mathematical models

d.   applying a broad range of multi-disciplinary skills necessary to accomplish professional objectives in the dynamic technological world.

e.   fostering the acquisition and implementation of a broad range of research and analytical skills related to Civil and Structural Engineering with the safety and the sustainability of the structures as primary concerns.

f.   evaluating the outcomes and impacts of complex civil engineering projects in order to adhere to the national, economic, social and environmental requirements.

The program is designed at SLQL 10, and consists of compulsory modules, elective modules and a research project, covering . 60 credits,. and conducted over four semesters for a duration of two years. Taught course modules are conducted in all four semesters and the research component worth of 20 credits commence from the third semester in parallel.

2.4.2   Curriculum

Code	Modules	Credits
Year 1 Semester 1		
CE5013	Advanced Water and Wastewater Engineering	3
CE5024	Advanced Reinforced Concrete Design	4
CE5033	Construction Project Management	3
CE5043	Water Resources Engineering	3
Year 1 Semester 2		
CE5053	Advanced Engineering Mathematics	3
CE5062	Advanced Bridge Engineering	2
1 Elective Module out of the 4 below		
CE5072	Introduction to Finite Element Methods	2
CE5082	Environmental Impact Assessment	2
CE5092	Introduction to Nonlinear Analysis of Structures	2
CE5102	Advanced Pre-stressed Concrete Design	2
Year 2 Semester 1		
CE5113	Advanced Survey Engineering	3
CE5123	Advanced Steel Design	3
CE5133	Research Methodology	3
CE5153	Advanced Geotechnical Engineering	3
CE5900	Research Project (Continuing to semester 4)	
Year 2 Semester 2		
CE5144	Highway and Transportation Engineering	4
CE5162	Advanced Structural Dynamics	2
1 Elective Module out of the 4 below		
CE5172	Design of Hydraulic Structures	2
CE5182	Municipal Solid Waste Management	2
CE5192	Very Long Base Informatory (VLBI)	2
CE5202	Advanced Cost Management	2
CE5900	Research Project (Continuing from semester 3)	20
Total		**60**

2.4.3 Payment Structure

Compulsory Fee	LKR	USD
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15

Course Fee		
1st installment	250,000.00	2000
2nd installment	250,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.5 MASTER OF SCIENCE IN ELECTRICAL ENGINEERING & MASTER OF SCIENCE IN ELECTRONIC AND TELECOMMUNICATION ENGINEERING

2.5.1 Introduction

The Department of Electronics and Telecommunication, Electrical Engineering of KDU aims to fulfill the need for continuing professional development of engineering professionals by conducting part-time postgraduate degrees in Electrical engineering or electronics and telecommunication engineering for practicing engineers. The MSc in Electrical Engineering programme has been designed to cover advance topics in Electrical Engineering whereas the MSc in Electronic and Telecommunication Engineering degree programme was designed to cover advanced topics in the areas of electronics and telecommunication engineering. The graduates of these programmes have employment opportunities in a variety of Electrical engineering or electronics and telecommunication engineering related disciplines.

The duration for the MScs are two academic years comprising four semesters and covers 60 credits including a 20-credit research project, fulfilling the requirements of SLQF at its level 10.

2.5.2 Curriculum

MASTER OF SCIENCE IN ELECTRICAL ENGINEERING

Code	Modules	Credits
Year 1		
EE9013	Statistical & Numerical Methods	3
EE9022	Research Methodology I	2
EE9034	Project Management	4
EE9043	Advanced Power Systems	3
EE9053	Controlled Drives	3
EE9062	Energy Efficiency, Demand Management & Conservation	2
1 Elective Module out of the 2 below		
EE9073	Renewable Energy Development	3
ET9073	Artificial intelligence Techniques	3
Year 2		
EE9113	Operation Research	3
EE9122	Research Methodology II	2
EE9133	Power Electronic Designs	3
EE9143	Smart Technologies in Power Systems	3
EE9153	Design Aspects of Electrical Installations	3
2 Elective Modules out of the 3 below		
EE9163	Microcontrollers, PLCs & Embedded Systems	3
ET9143	Information Security and Cryptography	3
EE9183	Energy Economics	3
ET9999	Dissertation	20
Total		**60**

MASTER OF SCIENCE IN ELECTRONIC AND TELECOMMUNICATION ENGINEERING

Code	Modules	Credits
Year 1		
EE9013	Statistical & Numerical Methods	3

EE9022	Research Methodology I	2
EE9034	Project Management	4
ET9013	Communication Technology	3
ET9023	Modern Wireless Networks	3
ET9043	VLSI Design and Nanotechnology	2
1 Elective Module out of the 2 below		
ET9053	Advanced Digital System Design	3
ET9073	Artificial intelligence Techniques	3
Year 2		
ET9113	Comm. Networks and Stochastic Simulation	3
ET9123	Microwave, Optical & Radar Engineering	3
EE9113	Operation Research	3
EE9122	Research Methodology II	2
EE9133	Power Electronic Designs	3
1 Elective Module out of the 3 below		
ET9133	Network Mgt. and Planning	3
ET9143	Information Security and Cryptography	3
BM9113	Medical Electronic and Biomedical Instrumentation	3
ET9999	Dissertation	20
Total		**60**

2.5.3 Payment Structure

Compulsory Fee	**LKR**	**USD**
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15
Course Fee		
1st installment	250,000.00	2000
2nd installment	250,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.6 MASTER OF BUSINESS ADMINISTRATION

2.6.1 Introduction

Master of Business Administration is one of the unique postgraduate degree programs offered by the FGS, KDU. This program covers a broad spectrum of management related subjects including all the key areas needed to become a successful team leader. The program is ideal for those seeking careers in general management or whose current role requires enhanced managerial and leadership capabilities. This program is designed in accordance with the Sri Lankan Qualification Framework (SLQF), and this program's academic standard is equivalent to Level 9 of the SLQF. The duration of the MSc in Management is four (02) semesters (one academic year). Candidates are required to earn 30 credits including an independent study worth of 5 credits.

2.6.2 Curriculum

Code	Modules	Credits
Year 1 Semester 1		
MBM 11013	Contemporary Application of Management	03
MBM 11023	Human Resource Management	03
MBM 11033	Marketing Management	03
MBM 11043	Quantitative Techniques for Managerial Decision Making	03
MBM 11053	Business Economics	03
Year 1 Semester 2		
MBM 12012	International Trade, Procedures and Documentation	02
MBM 12023	Management Accounting and Finance	03
MBM 12032	Project Management	02
MBM 12045	Research Methodology and Guided Independent Study	05
MBM 12053	Strategic Management	03
Total		**30**

2.6.3 Payment Structure

Compulsory Fee	LKR	USD
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15

Course Fee

1st installment	175,000.00	1375
2nd installment	175,000.00	1375

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd semester.

2.7 MASTER OF BUSINESS ADMINISTRATION IN LOGISTICS MANAGEMENT

2.7.1 Introduction

KDU provides an opportunity to obtain a Master of Business Administration Degree in Logistics Management. This Degree program is designed for professionals seeking a postgraduate degree that prepares them with specific skills and competencies in Logistics Management.

Moreover, this program is designed in accordance with the Sri Lankan Qualification Framework (SLQF). This program's academic standard is equivalent to Level 10 of SLQF where minimum of 60 academic credits are required to be earned. It is designed by a panel of senior academics and professionals from reputed universities / institutions in Sri Lanka ensuring a high academic standard to facilitate participants to complete MBA in Logistics Management in two years even whilst being employed.

2.7.2 Curriculum

Code	Modules	Credits
Year 1 – Semester 1		
MLM 110103	Supply Chain Management	3
MLM 110203	Business Statistics	3
MLM 110303	Marketing Management	3
MLM 110403	Financial Decisions Making for Logistics Management	3
Year 1 – Semester 2		
MLM 121103	Transportation Management	3
MLM 121203	Procurement Management	3
MLM 121303	Managerial Economics	3
MLM 121403	Research Methodology	3

Year 2 – Semester 1		
MLM 212102	Legal Aspects of Logistics	2
MLM 212302	Ports and Shipping Management	2
MLM 212403	Inventory & Warehouse Management	3
MLM 212502	Human Resource Management	2
MLM 212603	Operations Research	3
MLM 223915	Dissertation (Continuing to semester 4)	
Year 2 – Semester 2		
MLM 223102	International Trade Documentation & Procedures	2
MLM 223202	Green Logistics	2
MLM 223402	Enterprise Resource Planning	2
MLM 223503	Strategic Supply Chain Management	3
MLM 223915	Dissertation (Continuing from semester 3)	15
TOTAL		**60**

2.7.3 Payment Structure

Compulsory Fee	**LKR**	**USD**
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15

Course Fee		
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.8 MASTER OF SCIENCE IN DISASTER RISK REDUCTION AND DEVELOPMENT

2.8.1 Introduction

KDU, in collaboration with the Department of Health Sciences at the University of York, has developed a globally relevant MSc program in Disaster Risk Reduction and Development, uniquely tailored for the South Asian Region. This multidisciplinary course spans 24 months and is designed to cater to the diverse needs of individuals engaged in disaster and development matters in Sri Lanka. It also welcomes those aspiring to enter the field, as well as individuals

seeking academic qualifications in this vital domain. The MSc program, with a focus on Academic, Policy, and Practice, caters to a broad audience. Its methodology is characterized by being research-led, participatory, and practice-oriented.

This program equips Risk Reduction and Development and humanitarian professionals with the necessary skills to actively contribute at both policy and practice levels. The goal is to foster the promotion of disaster risk reduction mechanisms, strategies, programs, and policies that, in turn, contribute to sustainable development. The comprehensive training provided empowers individuals to make meaningful impacts in the dynamic landscape of disaster and development.

The MSc in DRRD program spans a duration of two (2) academic years. Each academic year comprises two (2) semesters, contributing to a total of four (4) semesters over the entire program. The program is structured to accumulate a total of 60 credits, including a 15 credit research project and a 5 credit filed practicum, ensuring a comprehensive and well-rounded academic experience.

2.8.2 Curriculum

Code	Modules	Credits
Year 1 – Semester 1		
DRRD 5113	Disaster and Development	3
DRRD 5123	Geology and Natural Disasters	3
DRRD 5134	Models of Disaster Risk Reduction-1	4
DRRD 5143	Geo-informatics for Disaster Management	3
Year 1 – Semester 1		
DRRD 5214	Models of Disaster Risk Reduction – 2	4
DRRD 5223	Project Management	3
DRRD 5231	Communication in Disasters	1
DRRD 5243	Monitoring and Evaluation	3
DRRD 5253	Geo-informatics Application	3
Year 1 – Semester 1		
DRRD 6314	Research Methods	4
DRRD 6323	Communities in Disaster	3
DRRD 6333	Climate Change	3
DRRD 6343	Urban and Rural Disasters	3
Year 1 – Semester 1		
DRRD 6415	Field Practicum	5
	Dissertation	15
Total		**60**

2.8.3   Payment Structure

Compulsory Fee	LKR	USD
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15

Course Fee		
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.9   MASTER OF SCIENCE IN MANAGEMENT

2.9.1   Introduction

Master of Science in Management (MSc in Management) is one of the unique postgraduate degree programs offered by the FGS, KDU. This program covers a broad spectrum of management related subjects including all the key areas needed to become a successful team leader. The program is ideal for those seeking careers in general management or whose current role requires enhanced managerial and leadership capabilities. This program is designed in accordance with the Sri Lankan Qualification Framework (SLQF), and this program's academic standard is equivalent to Level 10 of the SLQF. It was designed by a panel of senior academics and professionals from reputed universities/institutions in Sri Lanka ensuring a high academic standard to facilitate participants to complete MSc in Management degree in two years even whilst being employed.

The duration of the MSc in Management is four (04) semesters (two academic years). Candidates are required to earn 63 credits including the credits allocated to the dissertation in two years to obtain the MSc Degree in Management. The program contains 16 compulsory Course units. If a candidate intends to complete the MSc in Management program, he/she is required to complete all 16 compulsory Course units and the dissertation within the stipulated time period.

Curriculum

Code	Modules	Credits
Year 1 Semester 1		
MSM1113	Modern Concepts of Management	3
MSM1123	Marketing Management	3
MSM1133	Organizational Behavior	3
MSM1143	Human Resource Management	3
Year 1 Semester 2		
MSM 1213	Business Statistics	3
MSM1223	Research Methodology	3
MSM1233	Accounting for Decision Making	3
MSM1243	Managerial Economics	3
Year 2 Semester 1		
MSM2113	Business Law	3
MSM2123	Information Systems Management	3
MSM2133	Financial Management	3
MSM2143	Psychology & Counseling	3
	Dissertation (Continuing to semester 4)	
Year 2 Semester 2		
MSM 2213	Project Management	3
MSM 2223	Strategic Management	3
MSM 2233	Operations Management	3
MSM 2243	Ethics and Corporate Governance	3
	Dissertation (Continuing from semester 3)	15
TOTAL		**63**

Payment Structure

Compulsory Fee	**LKR**	**USD**
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15
Course Fee		
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.10 MASTER OF LAWS IN PUBLIC LAW/ INTERNATIONAL LAW/ BUSINESS LAW

2.10.1 Introduction

There are three LLM degree programmes specialized in Public law, International law and Business law, which are designed to be at SLQL 10, and consisting of 60 credits comprising 13 subject modules with a total of 45 credits and a research component of 15 credits. The duration of the degree programme shall be two (02) academic years (24 months).

2.10.2 Curriculum

Master of Laws in Public Law

Code	Module	Credits
Year 1 Semester 1		
LLM/C 1114	Legal Research Methodology	4
PL 1124	Jurisprudence	4
PL 1134	Constitutional Law	4
PL 1143	Interpretation of Statutes and Documents	3
Year 1 Semester 2		
PL 1254	Administrative Law	4
PL 1264	Criminal Law	4
PL 1274	Environmental Law	4
PL 1283	Information Technology Law	3
Year 2 Semester 1		
PL 2114	Human Rights Law	4
PL 2124	Military Law	4
PL 2134	Security Law	4
PL 2143	Domestic Criminal Justice	3
Year 2 Semester 2		
LLM/C 2215	Dissertation	15
Total		**60**

Master of Laws in International Law

Code	Module	Credits
Year 1 Semester 1		
LLM/C 11014	Legal Research Methodology	4
IL 11024	Public International Law	4
IL 11034	International Environmental Law	4
IL 11043	Aviation Law	3
Year 1 Semester 2		
IL 12054	International Trade Law	4
IL 12064	International Investment Law	4
IL 12074	Law of the Sea	4
IL 12083	Maritime Law	3
Year 2 Semester 1		
IL 21014	International Humanitarian Law	4
IL 21024	International Human Rights Law	4
IL 21034	International Criminal Justice	4
IL 21043	Law of the Space	3
Year 2 Semester 2		
LLM/C 22015	Dissertation	15
Total		**60**

Master of Laws in Business Law

Code	Module	Credits
Year 1 Semester 1		
LLM/C 11014	Legal Research Methodology	4
BL 11024	Commercial Law	4
BL 11034	Construction Law	4
BL 11043	Hospitality Law	3
Year 1 Semester 2		
BL 12054	Intellectual Property Law	4

BL 12064	Investment Law	4
BL 12074	Tax Law	4
BL 12083	Media Law	3
Year 2 Semester 1		
BL 21014	Arbitration Law	4
BL 21024	Finance Law	4
BL 21034	Industrial Law	4
BL 21043	Insurance Law	3
Year 2 Semester 2		
LLM/C 2205	Dissertation	15
Total		**60**

2.10.3 Payment Structure

Compulsory Fee	**LKR**	**USD**
Registration Fee	5,000.00	50
Library Fee-Non Refundable	10,000.00	60
Refundable Mess Deposit	2,000.00	15
Study Pack	2,500.00	15
Course Fee		
1st installment	225,000.00	2000
2nd installment	225,000.00	2000

1. Compulsory Fee & 1st installment of course fee to be paid at the date of registration.
2. 2nd installment of course fee to be paid at the beginning of the 2nd year.

2.11 REGISTRATION RENEWAL FEE (FOR ALL MASTERS PROGRAMMES)

The following registration renewal fees are applied for each additional year in the masters programmes, after the initial registration period, up to the maximum duration of study.

1st additional year   LKR   12,500.00
2nd additional year   LKR   25,000.00
3rd additional year   LKR 100,000.00

2.12 MPhil AND PhD PROGRAMMES

2.12.1 Introduction

KDU offers postgraduate research degree programmes leading to the award of MPhil and PhD in two different windows (Window 1 and Window 2) to meet distinct requirements based on the academic background of the candidates. The degree involves a conduct of a research project, under the guidance of a research supervisor/s, in a chosen field of study, and submission of the final thesis.

Window 1
The candidates selected under Window 1 are initially given a provisional registration during which they are expected to develop a research proposal, with the guidance of the supervisor assigned by the FGS. Within the 2 years of this provisional registration, they shall submit the proposed research prepared according to the prescribed format, and present it before a Proposal Evaluation Committee, which includes two subject experts. The proposal may be accepted, requested to revise and resubmit, or rejected. Upon the acceptance of the proposal, the student shall be registered for the degree programme, backdated to be effective to the date of initial registration. These candidates are further given additional exposure to improve their knowledge by following compulsory coursework (NGPA) in Proposal Writing Techniques and Research Methodology. There are rules and regulations regarding the validity of the provisional registration period prescribed under the By-Laws, which the students should be aware of.

Window 2
The prerequisite courses mentioned above are not compulsory for candidates registered under Window 2. However, the supervisors may recommend them to follow certain modules of the above course. The candidates are required to submit the research proposal, along with the application through the recommendation of the nominated supervisor/s. Upon the acceptance of the proposal, the students will be registered for the degree programme, backdated to the date of submission of complete application with the research proposal.

2.12.2 Programme Structure

After the acceptance of the proposal, the candidates (both W1 and W2) are supposed to carry out the research project as proposed, under the guidance of the supervisor. The minimum and maximum duration of the study permitted are given under the By-Laws.

The students are expected to submit progress reports every 6 months after the initiation of the research, according to the prescribed format. The students may also be called in for progress presentations, based on the submitted progress report. It is mandatory to appear for such progress review meetings a minimum of two (02) for MPhil and three (03) for PhD degrees programmes. Once all the proposed objectives are met, and the progress

evaluators are satisfied with the amount of work being carried out to the adequacy of expected standard of the relevant degree programme, the student shall be requested to submit the final thesis. The final thesis will be assessed by two independent subject experts, who are not the proposal/progress report evaluators.

2.12.3 Fee Structure

Window 1

Programme Period	Applicable Payment	MPhil Programme		PhD Programme	
		Local Students (LKR)	Foreign Students (USD)	Local Students (LKR)	Foreign Students (USD)
For Provisional Registration	Registration Fee	15,000.00	100	15,000.00	100
	Course Fee	275,000.00	1,700	275,000.00	1,700
	Library Fee	4,000.00	25	4,000.00	25
	Refundable Lib Deposit	10,000.00	60	10,000.00	60
	Refundable Mess Deposit	2,000.00	15	2,000.00	15
	Study Pack	2,500.00	15	2,500.00	15
After Full Registration					
1st year	Registration Fee	-	-	-	-
	Course Fee	175,000.00	1,100	175,000.00	1,100
	Library Fee	-	-	-	-
2nd year	Registration Fee	15,000.00	100	15,000.00	100
	Course Fee	175,000.00	1,100	175,000.00	1,100
	Library Fee	4,000.00	25	4,000.00	25
3rd year	Registration Fee	-	-	15,000.00	100
	Course Fee	-	-	175,000.00	1,100
	Library Fee	-	-	4,000.00	25
	TOTAL FEE	**677,500.00**	**4,240**	**871,500.00**	**5,465**

1. Library fee & Registration fee to be paid annually until the completion of the degree.
2. Refundable Library Deposit, Refundable Mess deposit & fee for study pack to be paid only once at the provisional registration date.

Window 2

Programme Period	Applicable Payment	MPhil Programme		PhD Programme	
		Local Students (LKR)	Foreign Students (USD)	Local Students (LKR)	Foreign Students (USD)
1st year	Registration Fee	15,000.00	100	15,000.00	100
	Course Fee	46,000.00	300	52,000.00	350
	Library Fee	4,000.00	25	4,000.00	25
	Bench Fee	10,000.00	60	10,000.00	60
	Refundable Lib Deposit	10,000.00	60	10,000.00	60
2nd year	Registration Fee	15,000.00	100	15,000.00	100
	Course Fee	46,000.00	300	52,000.00	350
	Library Fee	4,000.00	25	4,000.00	25
	Bench Fee	10,000.00	60	10,000.00	60
3rd year	Registration Fee	-	-	15,000.00	100
	Course Fee	-	-	52,000.00	350
	Library Fee			4,000.00	25
	Bench Fee	-	-	10,000.00	60
	TOTAL FEE	**160,000.00**	**1,030**	**253,000.00**	**1,665**

1. Course Fee & Library fee to be paid annually for 2 years (MPhil) and 3 years (PhD).

2. Registration fee & Bench fee to be paid annually until the completion of the degree.

3. Refundable Library Deposit to be paid only once and is refundable after completion of the degree

2.12.4 Upgrading to PhD from MPhil

If a student registered for the MPhil programme wishes to continue the study for a PhD, he/ she shall submit the prescribed application for an upgrading from MPhil to PhD, along with the submission of a due progress report. It should not be before the completion of one year from the date of passing the proposal evaluation. The candidate will be called in for a presentation before the progress evaluation panel.   If the evaluators recommend the upgrading of the study to a PhD, the candidate's registration will be converted to a PhD, for which the effective date of registration will be same as the date of registration for his/her MPhil.

3.0 PROGRAMME COORDINATOR

Appointed for each programme, there is a dedicated Programme Coordinator, who ensures the smooth running of the programme by coordinating the students, lecturers/ research supervisors and the FGS. The students are expected to have a close contact with the assigned programme coordinator for any academic matter regarding the programme. The contact details of the relevant programme

coordinator are informed to the students by the FGS at the beginning of the course. The names of Programme coordinators can further be found on the website of the FGS.

4.0 REGISTRATION/ RENEWAL OF REGISTRATION/ CANCELLATION OF REGISTRATION

A candidate, if successful with his/her application to follow a degree programme, will be offered a letter of acceptance, following which he/she can register for the relevant programme by paying the relevant fees as prescribed by the FGS.

For Masters programmes, the initial registration period of the programme is valid for the minimum duration of the programme as prescribed by the relevant programme counted from the date of commencement of the programme. For additional consecutive years in the programme, registration should be renewed yearly by paying the relevant fees as prescribed. The course fee may be payable in installments year wise, over the initial registration period, as specified under the payment structure in this document.

For MPhil and PhD programmes, the registration should be renewed annually until the completion of the degree, within the permitted maximum duration of the study.

Each programme has a minimum and maximum period of study, which are indicated in the relevant By-Laws.

The candidacy for a given degree programme may be cancelled due to a number of reasons as stipulated in the programme specific by-laws. Therefore the students are expected to be aware of these reasons for discontinuation from the registered programme by referring to the relevant By-Laws.

4.1 OBTAINING THE STUDENT RECORD BOOK AND THE KDU EMAIL ADDRESS

Upon registration, each student is provided with a record book, indicated the details of the students with a photograph, which serves as the Student Identification Card at FGS, KDU.

This card provides the student with access to the areas inside the main campus premises.

Further, an official KDU email address is also created for each student, after the registration for a postgraduate programme at KDU.

4.2 LEAVE OF ABSENCE/ DEFERMENT/ WITHDRAWAL PROCEDURE

The candidates selected for a given programme may be granted deferment for registration or a registered student may be

granted leave of absence from the programme, on a valid reason acceptable to the senate. Circumstances acceptable as a valid reason to the senate are indicated in the By-Law. Such requests should be forwarded to the notice of the Dean/FGS by using the student request form.

A student seeking to withdraw from the programme shall also do so by forwarding a student request. In such situations, the candidate may claim only the refundable fees.

5.0 EVALUATION PROCEDURE

5.1 MASTERS PROGRAMMES

For each course unit/ module, the students are evaluated by an end-semester (ES) examination/s and/or continuous assessment/s (CA). The CA, will assess the performance of the candidate using assignments, classroom tests, quizzes, reports, discussions, seminars, oral presentations, etc., and will be carried out by the relevant lecturer concerned within the semester.

There are differences in the weightages of the ES examination and the CA (out of total 100 marks), depending on the programme. The specific rules pertaining to the evaluation procedure, and its deviations, if any depending on the programme, are prescribed in the relevant By-Law.

5.1.1 Submission of Assignments

All assignments will be uploaded by the relevant lecturer to the LMS. All students will be given access to the relevant LMS created for the module, through the given e-mail address. The FGS will notify the student, once the lecturer has uploaded the assignment to the LMS, indicating the deadline to submit the assignment. All assignments should be uploaded to the same LMS by the specified deadline. Assignments emailed to FGS will not be accepted.

5.1.2 Research Project/ Independent Study (Project Report)

Masters programmes at SLQL 9 and 10 include the requirement of conducting a research project, or an independent study. Nature of the independent study may vary depending on the programme, and this component will be assessed based on a report prepared according to the type of the independent study. Whereas, in SLQF 10 Masters programmes, the conduct of the research project is assessed through the dissertation compiled by the student at the completion of the research, and a viva voce examination on the dissertation. Both the kinds of studies will be carried out under the guidance of a supervisor.

5.1.3 Appointing Supervisors

The students will be requested to submit their areas of research interests, according to which, the FGS will appoint a suitable

supervisor to guide the students. The FGS will also inform the students, the final date of submission of the dissertation/project report, along with the letter send to the students informing the names and contact details of the appointed supervisor/s.

5.1.4 Submission of the Project Report/ Dissertation

Two hard copies, and a soft copy of the dissertation/ project report signed by the supervisors along with the other supporting documents should be submitted on or before the deadlines to the FGS and obtain the receipt of submission of the documents, from FGS. The rules and regulations pertaining to the assessment of dissertation or the project report are described in the By-Laws.

5.2 MPhil & PhD PROGRAMMES

MPhil and PhD programmes are fully research based degree programmes. The evaluation of the programme is based on the evaluation of the final thesis. The thesis is examined by two independent examiners before whom the student is also expected to defend the thesis. The outcome of the thesis, as prescribed in the By-Laws, will be fully decided on the recommendation by the examiners based on their assessment on the written thesis and the oral examination.

5.2.1 Appointing Supervisors

Supervisors to guide the student with the research projects are appointed at the very beginning of the programme. No student is registered to the programme without a suitable supervisor being assigned. The student will be informed of the appointed supervisor/s after the approval of the senate. The supervisors nominated by the student (if there are, as applicable depending on the relevant *Window* of registration) may be recommended by the BoS for the approval of the Faculty board and the senate, and may recommend additional supervisor/s, or recommend new supervisor/s.

5.2.2 Proposal Acceptance and Progress Evaluation

Students are given the full registration to the degree programme only after passing the proposal acceptance as recommended by two subject experts, who are appointed as evaluators. Window 1 students are given a maximum of 2 years to submit the research proposal and get it accepted. The Window 2 students should submit the research proposal along with the application. The requirements for acceptance of the research proposal are described in the By-Laws.

After the proposal acceptance, the students are expected to submit progress reports, prepared according to the given format, every six months. Progress evaluation helps the student to obtain positive feedback on their studies.

Accordingly, two evaluators are appointed for each student who will be evaluating the submitted research proposal and the subsequent progress reports. The evaluators will report to the FGS regarding the suitability of the proposal for the given degree, revisions to be addressed to the proposal, and the progress made in the research, whether it is satisfactory or not. The further guidance given by the evaluators on the research project will help the students to improve the study for a better outcome. The students and the supervisors are expected to take the comments by the evaluators, positively, for refining the study.

5.2.4   Request for Upgrading to PhD

Students who are registered for a MPhil degree may transfer the registration to the PhD if the request for upgrading the degree is recommended by the progress evaluators. Those who wish to upgrade their programme should submit an application for upgrading along with the submission of the due progress report, after achieving adequate level of progress in the research, which should be in at least 1 year after the programme. The procedure for upgrading evaluation is prescribed in the By-Laws.

5.2.2   Submission of Thesis

The thesis can be submitted once the progress evaluators recommend the submission of the thesis, based on the satisfactory completion of all the study objectives at an adequate depth for the given research degree. The thesis should be submitted along with the prescribed supporting documents, and the evidence for publications, based on the degree specific requirements prescribed by the By-Laws. The supervisors are expected to submit 5 nominations to serve as the thesis examiners, to the FGS, 3 months prior to the intended date of submission of the thesis.

5.3   SUPPORTING DOCUMENTS TO BE SUBMITTED ALONG WITH THE SUBMISSION OF PROJECT REPORT/ DISSERTATION/ THESIS

There are number of supporting documents to be submitted along with the submission of the dissertations/ thesis, at the initial submission, at the time of submitting the revised dissertation/ thesis after corrections and at the time of submitting the final dissertation/ thesis. These forms are given in the FGS website, under DOWNLOADS.

5.4   REQUIREMENTS FOR AWARD OF DEGREE

The requirements to be fulfilled by the student to be eligible for the award of the degree are prescribed under the relevant By-Laws.

6.0 OBTAINING ETHICAL CLEARANCE

Any research involving intervention of human participants, collection of human tissues, collection of sensitive data, or animals should undergo review of ethical concerns in the conduct of the research before commencement. The students should discuss with their supervisors, whether their MSc, MPhil or PhD research project needs clearance from an ethics review committee. If so, the students should submit an application to a relevant ethical review committee and obtain the approval before commencing the research.

There are two ethical clearance committees in KDU; one specifically handles health related research projects (Medical Ethics Review Committee of KDU). The other handles all other research projects needing ethical clearance (Non-Medical Ethics Review Committee of KDU).

Check out the websites for these Ethics Review Committees, through the FGS website, to submit applications for obtaining ethical clearance. The contact details of the chairpersons of the KDU ethics review committees are given below.

Medical Ethics Review Committee of KDU - Prof Priyamali Jayasekara - 0718089029

Non-Medical Ethical Clearance Committee of KDU – Prof Prasanna Premadasa - 0710219462

7.0 ACCESS TO LIBRARY

The students can access the main library, which is located in the main campus area, by showing the Student Record Book. The KDU email address can be used to access the library on-line.

7.1 CHECKING PLAGIARISM

The students are expected to prepare their written documents submitted as assignments, project reports, dissertations, thesis etc, free of plagiarism. The allowed similarity percentages are given in the By-Laws.

The students may also be requested to submit plagiarism reports in support of their written documents. These reports can be obtained from the KDU Library by contacting the Assistant Librarian at the following contact details.

Assistant Librarian (Main Library):

Mr. Aruna Thilanka
Mobile: 071 021 9469
E-mail: libfgs_services@kdu.ac.lk

8.0 PUBLICATION OF WORK

The students who are engaged in degree programme based on research may have a mandatory requirement to publish the research output in peer-reviewed index journals, as prescribed in the By-Laws of the relevant degree. Nevertheless, all students are encouraged to disseminate

their research findings by presenting at conferences and publishing in journals. In support, the KDU host the KDU-International Research Conference (KDU-IRC) every year and the KDU multidisciplinary journal bi-annually.

9.0   AWARDS

The best student of a given Masters programme is selected based on the following criterion to receive the Vice Chancellor's award for the best performance of the degree program in a given intake. Of the students passing the degree with Merit or Distinction, the one with the highest final GPA value is eligible for these awards.

10.0   GENERAL MATTERS

10.2   DRESS CODE

Decent comfortable attire is recommended as the dress code. Kindly note that shorts are not allowed to be worn at the KDU. Further note that those who are using the mess facility should adhere to the mess rules on the dress code.

10.3   MEALS

Mess facility will be available to students from the tri-services. All students are required to abide by the Mess rules; A copy of which can be downloaded from the KDU Mess website. Others students

should apply for honorary membership at the KDU Mess if required.

Lunch, Snack & Tea for morning and evening, can be ordered on-site, on payment basis, in the morning at the time of commencing the classes at FGS.

10.4   PARKING VEHICLES

Parking is available for any student at the University Car Park, opposite to the FGS building.

11.0   STUDENT REQUESTS, ACADEMIC SUPPORT AND WELL-BEING

The FGS is accommodative for student requests and enquiries regarding academic matters.

The programme coordinators are there to guide you with any concerns or problems you could have in your programme. You can contact them anytime with specific academic matters you need help with.

Any request that need the approvals of the faculty or the senate, can be forwarded to the attention of the relevant bodies through submitting student requests forms (for example; examination excuses, leave of absence, change in supervisors etc). You may also reach the Chairman of the BoS of your programme for confidential academic counseling. All these requests should be made through the form given.

Further, our student, you'll have access to our University Hospital, located in Werahara for any of your medical need. The university also offers a KDU-Helpline for immediate advice and support for free and confidential counseling, which is open 24-hours-a-day, throughout the year, through the below numbers.

0718424703 (Prof KMN Kumarasinghe)

0718424750 (Dr Lakshika Liyanage)

12.0 REQUESTS FOR RESULTS SHEETS/ TRANSCRIPT/ DEGREE COMPLETION LETTER

These request should be made directly to the Examination department of the KDU. Please visit the Examination department section on the KDU website and follow the instructions given there.

13.0 SUPPORTING DOCUMENTS

All relevant guidelines, instruction documents, applications, forms and templates to be followed with regards to various criterion are given in the website of the FGS under DOWNLOADS.

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY