



**General Sir John Kotelawala
Defence University**

FACULTY OF GRADUATE STUDIES



STUDENT S HANDBOOK

MASTER OF PHILOSOPHY / DOCTOR OF PHILOSOPHY

FACULTY OF GRADUATE STUDIES

STUDENT S HANDBOOK

MASTER OF PHILOSOPHY / DOCTOR OF PHILOSOPHY



General Sir John Kotelawala Defence University



KBU

UNIVERSITY OF KUALA BANGSA
KAMPUS BARU



Key Appointments

a. Chancellor

General SHS Kottegoda (Retired) WWV, RWP, RSP, VSV, USP

b. Vice Chancellor

Rear Admiral HGU Dammika Kumara VSV USP psc MMaritimePol, BSc(DS)

c. Deputy Vice Chancellor (Defence & Administration)

Brigadier DCA Wickramasinghe USP USACGSC

d. Deputy Vice Chancellor (Academic)

Prof. KAS Dhammika

PhD (Northern University of Malaysia), M.Com (Kelaniya), PGD in Business Statistics (USJP),
B.B.Mgt.(HR) (Kelaniya)

e. Dean, Faculty of Graduate Studies

Prof. CL Goonasekara

Post-doctoral (Canada), PhD (Canada), BSc (Colombo)

f. Registrar (Acting)

Ms SDKC Sandanayake

MBA in HRM (UoC), BSc (Hons) Applied Sciences (SUSL), Dep NIBM

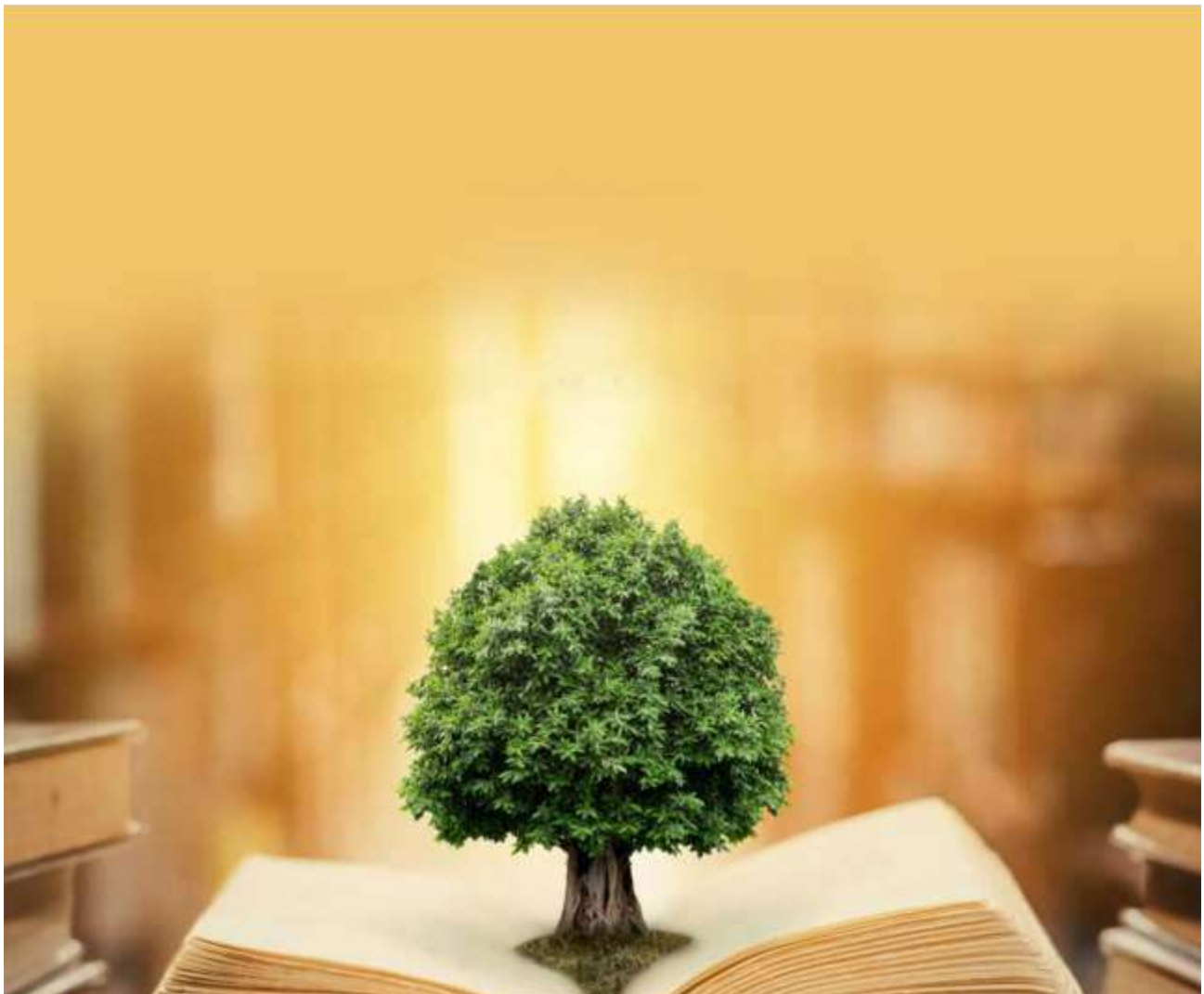
“Intelligence plus character —
that is the goal of true education.

”



Contents

Introduction	06
Goals and Objectives	06
Eligibility Criteria	06
Programme Structure	07
Course Syllabus	07
Lecturer Panel	10
Reference Reading	11
Course Fee Structure	14
How to Apply	15
Contact Persons	15
Annexures	16



Master of Philosophy / Doctor of Philosophy

Introduction

The Faculty of Graduate Studies (FGS) of the Kotelawala Defence University (KDU) provides a unique opportunity for officers of Tri Services, Public and Private sector with appropriate qualifications to carry out their research in the relevant disciplines with maximum support and guidance from eminent scholars.

Supportive courses are also offered in Research Methodology, Scientific Communication and Statistics to improve their knowledge and facilitate their research work. Further, FGS provides opportunities for the candidates to establish links with local and international scientists via local and international institutes. Postgraduate students are always encouraged to publish their research work in Indexed Journals, Peer reviewed Journals and communicate in local and international research conferences.

GOALS AND OBJECTIVES

Overall Goal

A key aspect of FGS at KDU is that postgraduate education is closely linked to research. It provides opportunity to the postgraduate candidates to pursue their research in different disciplines and in interdisciplinary and

multidisciplinary studies. Students learn how to carry out research effectively from research scholars who are actively involved in research, thus enabling students to conduct advanced and creative research themselves.

The overall goal of FGS at KDU is to develop and enhance the capabilities of researchers possessing originality and ingenuity to conduct pioneering research at the frontlines of different disciplines and interdisciplinary & multidisciplinary research. Prepare the postgraduate students to be core members of

international and interdisciplinary research projects, and through their research and other activities, meet the needs of the industrial sector and society contributing significantly to the national development.

Objectives

To realize the overall goal described above, the FGS has set the following educational objectives for MPhil and PhD degrees.

An MPhil degree will be conferred to those who have completed a minimum two-year period of residence, studied the compulsory subjects, passed the required examinations specified in By-Laws and passed the thesis review and Viva Voce under the guidance of an academic supervisor.

A doctoral degree will be conferred to those who have completed a minimum of three-year period of residence, studied the compulsory subjects passed the required examinations specified in By-Laws, and passed the thesis review and final examinations under the requisite guidance of an academic supervisor.

Eligibility Criteria

Master of Philosophy

The minimum requirements for registration for MPhil degree programme are:

- ▶ A Master's Degree (SLQF L9/10) in a relevant field from a recognized university; or
- ▶ A Bachelor's degree in a relevant field of four-year duration (SLQF L6) with a First or Second Class from a recognized university; or
- ▶ A Bachelor's degree in a relevant field of three-year duration (SLQF L5) with a First or Second Class and with a minimum of two-year experience in the relevant field; or



- ▶ Passed Staff College (psc)/ Logistics Staff Course (lsc) or an equivalent from a local or foreign institution with a minimum of 20 years of service; and Evidence of at least one research publication. This includes journal articles/ conference papers; or

Any other relevant qualifications Recommended by the relevant Board of Study, accepted by the Faculty Board, Faculty of Graduate Studies and approved by the Senate

Doctor of Philosophy

The minimum requirements for registration are:

- ▶ An MPhil degree in a relevant field from a recognized university; or
- ▶ An approval by the Senate for upgrading from an MPhil to PhD programme; or
- ▶ A Bachelor's degree in a relevant field of full-time four-year duration (SLQF L6) with a First Class from a recognized university, and with evidence for adequate experience in research as acceptable to the relevant Board of Study; or
- ▶ Any other qualification equivalent to a full-time two-year research degree (SLQF L 11) acceptable to the relevant Board of Study and to the Faculty Board, Faculty of Graduate Studies and approved by the Senate.

Programme Structure

Total course modules are worth of 14 credits. The program commences by offering the Proposal Writing Techniques in the first month in every weekends on both Saturday and Sunday. The students are expected to submit the Research Proposal, and give a proposal presentation within the provisional registration period (2 Years) while attending lectures of other four modules.

Course Syllabus

The orientation programme offers 4 modules, namely, Proposal Writing Techniques, Introduction to Research Methodology, Scientific Communication, Statistical Techniques for Research. The orientation programme is compulsory for Window 1 candidates and optional for window 2 candidates. Candidates are required to secure 80% attendance to meet the course requirement. While following lectures the candidates are expected to conduct their research project under the guidance of the supervisor.

Duration For an MPhil Degree Programme

The minimum duration

The minimum duration for the MPhil degree shall be two years for a full-time candidate and three years for a part-time candidate from the date of registration for the degree.

The maximum duration

The maximum duration for the MPhil degree shall be five years for a full-time candidate and seven years for a part-time candidate from the date of registration.

Transfer from MPhil to PhD programme

Candidate may submit a written request for a transfer from MPhil to PhD after completing at least one year to the Dean through the Head of the relevant department with a recommendation of the supervisor.

On the recommendation of the Head and the FHDC the Dean appoints a panel of reviewers for consideration of the request. Candidate is required to give a presentation to the panel of reviewers showing the progress over last 12 months.

Duration for an PhD Degree Programme

The minimum duration

The minimum duration for the PhD degree shall be three years for a part-time candidate from the date of registration

The maximum duration

The maximum duration for the PhD degree shall be seven years for a full-time candidate and nine years for a part-time candidate from the date of registration.

“The purpose of learning is growth,
and our minds, unlike our bodies,
can continue growing as we continue to live.

”

Master of Philosophy / Doctor of Philosophy

Lecturer Panel

Snr Prof Swarna Piyasiri

PhD (Vienna), BSc (Peradeniya) , FI Biol (Sri Lanka)

Snr Prof Indralal De Silva

PhD (Australia), MA (Australia), BDevS (Hons) (Colombo)

Snr Prof SR De Alwis Seneviratne

MD (Community Medicine) (Colombo), Dip Med Ed (Dundee), MMed (Hons) (Dundee), MBBS (Hons) (Ceylon), FCCP (Sri Lanka)

Prof Prasad Jayaweera

PhL and PhD (Sweden), BSc (Hons) (Comp. Sci.) (Colombo)

Dr Seuwandhi B Ranasinghe

PhD (Glasgow, UK), MBA (Col, Sri Lanka), BBA (Col, Sri Lanka), CTHE (Col, Sri Lanka), Staff and Educational Development Association (SEDA, UK) certified teacher in higher education

Dr K Sanath Chandana de Silva

PhD International Relations (University of Colombo, SL)
Master of International Relations (University of Colombo, SL)
Postgraduate Diploma in International Relations (Bandaranaike Centre for International Studies, SL)
Batchelor of Arts (University of Kelaniya, SL)

Dr Darshana Ashoka Kumara

PhD in Philosophy, University of Peradeniya, MA in Mass Communication, University of Kelaniya, MA in Sinhala, University of Kelaniya, PGD in Writership and Mass Communication, University of Sri Jayewardenepura, BSc in Applied Sciences, University of Sri Jayewardenepura

Dr Hemantha Premarathne

PhD Development Economics (Saga, Japan), MA Finance & Economic Policy (Saga, Japan), BA (Hons) Economics & Statistics (University of Peradeniya, Sri Lanka)

Dr Wathmanel Seneviarthne

PhD(Colombo), MLA(Colombo), BA(Hon.) Economics (University of Kelaniya), Dip.in LIS (Colombo),HNDip.in Commerce (SLTC)

Prof Danthure Wickramasinghe

Professor in Accounting (Accounting & Finance) Adam Smith Business School (Glasgow)

Dr Hemantha Premarathne

PhD Development Economics (Saga, Japan), MA Finance & Economic Policy (Saga, Japan), BA (Hons) Economics & Statistics (University of Peradeniya, Sri Lanka)

Dr Lakshika Liyanage

PhD Sociology and Social Policy (Durham, UK), MA Social Work Studies (Durham, UK),BA (Hons) Psychology Peradeniya, SL)

Note: Lecturer panel subject to change as per the University requirements.

Infrastructure Facilities



Auditorium



Lecturer Room



Computer Lab



E-Library



Reference Reading

Subject	Recommended Readings
Proposal Writing Techniques	Uma Sekaran (2009), <i>Research Methods for Business, A Skill Building Approach</i> , Wiley India (Pvt.) Ltd. How to Prepare a Thesis Proposal, http://www.gradsch.hku.hk/f/page/476/1666/thesis-proposal.pdf
Introduction to Research Methodologies	Uma Sekaran (2009), <i>Research Methods for Business, A Skill Building Approach</i> , Wiley India (P.) Ltd. Asoka S Karunananda (2008), <i>How to do Research Research Methodology</i> , http://www.newagepublishers.com/samplechapter/000896.pdf
Scientific Communication	Jean-Luc Lebrun (2007), <i>Scientific Writing</i> , World Scientific Publishing Company Asoka S Karunananda (2008), <i>How to write your thesis</i> Uma Sekaran (2009), <i>Research Methods for Business, A Skill Building Approach</i> , Wiley India (Pvt.) Ltd. Introduction to Journal-style writing, http://abacus.bates.edu/~ganderso/biology/resources/writing/HTWgeneral.html Burrows (2011), <i>Writing Research Articles for Publications</i> , Asian Institute of Technology
Statistical Techniques for Research	Box, Hunter and Hunter (1978). <i>Statistics for Experiments: Introduction to Design, Data Analysis and Model Building</i> . Wiley. Cochran (1977). <i>Sampling Techniques</i> (3rd edition). Wiley. Hastie, Tibshirani, and Friedman (2008). <i>Elements of Statistical Learning</i> (2nd edition). Springer series. Kuehl (2000). <i>Design of Experiments: Statistical Principles of Research Design and Analysis</i> (2nd edition). Duxbury. Montgomery (1991). <i>Design and Analysis of Experiments</i> (3rd edition). Wiley. Schiller, Srinivasan, and Spiegel (2013). <i>Probability and Statistics</i> (4th edition). McGraw-Hill. Snedecor and Cochran (1994). <i>Statistical Methods</i> (8th edition). Iowa State University Press. An introduction to coding and analysis by Carl F. Auerbach and Louise B. Silverstein. New York University Press. 2003 A learner's guide by Eva Magnusson and Jeanne Marecek. Cambridge University Press. 2015

Reference Reading

Subject	Recommended Readings
National Interests	<p>Kirk, Grayson L. 1952 in search of the National Interest, <i>World politics</i> 5:110-115.</p> <p>Good, Robert C. 1960 National Interest and Political Realism Niebuhr's, Debate with Morgenthau and Kennan. <i>Journal of politics.</i> 22:597-619.</p> <p>Burchill, Scott (2005), <i>The National Interest in International Relations Theory</i>, Palgrave Macmillan: Houndmills, Basingstoke.</p> <p>Morgenthau, Hans J. (2005), <i>Politics Among Nations: the Struggle for Power and Peace</i>, McGraw Hill.</p> <p>Nuechterlein, Donald E. (2009), National interests and foreign policy: A conceptual framework for analysis and decision-making" <i>British Journal of International studies'</i> Vol 2. Issue 3.</p>



“A library is the
delivery room for the birth of ideas,
a place where history comes to life.

”

Master of Philosophy / Doctor of Philosophy

Course Fee Structure of MPhil/PhD Programme (Window I)

	MPhil Programme (02 years)		PhD Programme (03years)	
	Local Students (LKR)	Foreign Students (USD)	Local Students (LKR)	Foreign Students (USD)
Registration fee (#)	15,000.00	100	15,000.00	100
Course Fee- Only 1 st year to be paid annually (*)	275,000.00	1,700	275,000.00	1,700
	175,000.00	1,100	175,000.00	1,100
Library Fee (#)	4,000.00	25	4,000.00	25
Refundable Lib Deposit (@)	10,000.00	60	10,000.00	60
Refundable Mess Deposit (@)	2,000.00	15	2,000.00	15
Study Pack (@)	2,500.00	15	2,500.00	15
Total Fee	483,500.00	3,015	483,500.00	3,015

NOTE:

charges marked as (#) to be paid annually until the completion of the degree.

charges marked as (@) to be paid only once at the provisional registration date.

charges marked as (*) to be paid annually for 02 years for MPhil Programme & for 03 years for PhD Programme

Course Fee Structure of MPhil/PhD Programme (Window II)

item	Mphil Programme (2 years)	PhD Programme (3 years)
Registration Fee (#)	Rs. 30,000.00	Rs. 45,000.00
Library Fee (*)	Rs. 8,000.00	Rs. 12,000.00
Proposal, Progress Report, Thesis Evaluation Fee (*)	Rs. 92,000.00	Rs. 156,000.00
Bench Fee (#)	Rs. 20,000.00	Rs. 30,000.00
Refundable Library Deposit (@)	Rs. 10,000.00	Rs. 10,000.00
Total	Rs. 160,000.00	Rs. 253,000.00

NOTE

Charges marked as (*) to be paid annually for 2 years (MPhil) and 3 years (PhD).

Charges marked as (#) to be paid annually until the completion of the degree.

Charges marked as (@) to be paid only once and is refundable after completion of the degree.

Course fee and other payments mentioned in above subject to change as per the University Board of Management decisions.



How to Apply

A person who wishes to be a candidate of the MPhil/PhD Degree Programme shall make an application to the respective Service Commander /Inspector General of Police / Head of Department / Head of the institution who will submit these applications to the Dean, Faculty of Graduate Studies with their recommendations. The selections are made on the interview conducted by the University.

Contact Persons:

Programme Coordinator (Academic)

Snr Prof Mirani V. Weerasooriya

DMSc (Japan), M.B.B.S. (Sri Lanka)

(Peradeniya)FNASSL

Tel : 0777903442

Email : mvweerasooriya@kdu.ac.lk

Programme Coordinator (Admin)

Major STA SILVA RSP

BSc (Mil)

Tel: 0710219292

Email: so2s1fgs@kdu.ac.lk

Application for MPhil and PhD degree programs



**General Sir John Kotelawala Defence
University – Faculty of Graduate Studies**
Application for MPhil & PhD Degree programmes
(Window I)

PERSONAL INFORMATION

1.	Surname:
2.	Given names:
3.	Name with initials:
4.	Date of birth:
5.	Civil status: Single/Married
6.	Gender: Male/Female
7.	Citizenship:
8.	Service type: Service/ Civil
9.	Rank/ Title:
10.	NIC Number:
11.	Address (official):
12.	Address (residential):
13.	Telephone No. (residence):
14.	Mobile No:
15.	E Mail Address:

Application for MPhil and PhD degree programs

EDUCATIONAL QUALIFICATIONS (Certificates to be attached)

	Institution	Name of the degree	Duration	Period (From – To)	Class
16.					
17.					
18.					

MEMBERSHIP OF PROFESSIONAL INSTITUTIONS

	Institution	Membership category	Year of admission
19.			
20.			
21.			

PUBLICATIONS AND CONFERENCE PRESENTATIONS

22.	
23.	
24.	

OTHER QUALIFICATIONS (IF ANY)

25.		
26.		
27.		

PRESENT EMPLOYMENT

28.	Organization:
29.	Date of Appointment:
30.	Designation:

Application for MPhil and PhD degree programs

PREVIOUS EXPERIENCE AFTER OBTAINING THE DEGREE

	Company	Designation	Duration
31.			
32.			
33.			

PROPOSED AREA OF RESEARCH INTEREST

34.	Specify the major discipline of the area of research interest
35.	Brief description of the intended area of research:
36.	Tentative title of a research proposed to study:
37.	Name/s of the Proposed supervisor (if known): (Consent letters of supervisors to be attached along with their CVs)

38.	How do you wish to register for the degree: (Full-time/ Part-time):
39.	If employed, whether study leave available (If full-time attach letter of confirmation):
40.	How do you finance your programme?: (Private funds/ Organization) Specify:
41.	If sponsored by an organization, specify the component:

CERTIFICATION BY THE APPLICANT

I certify that the information given above are true and correct to the best of my knowledge.

.....

.....

Signature of the Applicant

Date

RECOMENDATION OF THE HEAD OF THE DEPARTMENT/INSTITUTE (If employed)

Name of the Head of the Department/Institute:

Signature:

Application for MPhil and PhD degree programs



**General Sir John Kotelawala Defence
University – Faculty of Graduate Studies**
Application for MPhil & PhD Degree programmes
(Window II)

PERSONAL INFORMATION

1.	Surname:
2.	Given names:
3.	Name with initials:
4.	Date of birth:
5.	Civil status: Single/Married
6.	Gender: Male/Female
7.	Citizenship:
8.	Title: Dr/Mr/Mrs/Miss/Ms
9.	NIC number:
10.	Address (official):
11.	Address (residential):
12.	Telephone No (residence):
13.	Mobile No:
14.	E Mail Address:

PRESENT EMPLOYMENT

15.	Organization:
16.	Date of appointment:
17.	Designation:

Application for MPhil and PhD degree programs

18.	How do you wish to register for the degree? (full-time or part-time):
19.	If employed, whether study leave available (If full-time, attach letter of confirmation):

EDUCATIONAL QUALIFICATIONS (Certificates to be attached)

	Institution	Name of the degree	Duration	Period (From – To)	Class
20.					
21.					
22.					

PUBLICATIONS AND CONFERENCE PRESENTATIONS

23.	
24.	
25.	

OTHER QUALIFICATIONS (IF ANY)

26.			
27.			
28.			

PROPOSED RESEARCH TO BE CARRIED OUT

29.	Specify the major discipline of the area of proposed research project
30.	Title of the proposed research
31.	Synopsis of the proposed research: (A detailed proposal with the budget estimates to be attached according to format given in the Annexure A)
32.	Name/s of the Supervisor (CVs to be attached. Annexure B to be filled by each supervisor)
33.	Is the budget of research (if any) covered through a research grant? If not specify how you intend to cover the research budget (Give the details).

Application for MPhil and PhD degree programs

CERTIFICATION BY THE APPLICANT

I certify that the information given above are true and correct to the best of my knowledge.

.....

.....

Signature of the Applicant

Date

RECOMENDATION OF THE SUPERVISOR(S)

Name of the Supervisor and the affiliation:

Signature:

RECOMENDATION OF THE HEAD OF THE DEPARTMENT/INSTITUTE (If employed)

Name of the Head of the Department/Institute:

Signature:

Detailed Proposal

1. Title of the project

2. Introduction

(Indicating the background of the study, research problem, significance of the study, brief description of the research design, research questions, objectives)

3. Literature Review

4. Methodology

(Clearly indicate the study design and methods/procedures that will be undertaken to achieve the objectives)

5. Discussion (expected outcomes of the research and the limitations of the study to be discussed)

6. Time line for the research project (Gantt Chart) (clearly indicate the activities undertaken to fulfill the study objectives)

No	Activities	Year 1				Year 2				Year 3			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1													
2													
3													
4													
5													

7. References

8. List of Appendices (if any)

Application for MPhil and PhD degree programs

Annexure 'B'

Supervisor's Recommendation on the Research Proposal

(To be filled by all the supervisors)

1. Candidate has followed the guidelines and the format provided by FGS, KDU in compiling his/her research proposal (including the Cover Page, Declaration, Acknowledgement, Abstract, Lists of Tables, Figures, Annexes, Appendices, Table of Contents and the recommended Referencing Style).

Yes No

Any other remarks

.....
.....
.....
.....

2. The introduction describes the current status of research relevant to the project, identifies the research gap, analyses the research problem and justifies the rationale for the research question.

Yes No

Any other remarks

.....
.....
.....
.....

3. The Literature Review is up-to-date and includes references of both local and foreign studies.

Yes No

Any other remarks

.....
.....
.....
.....

4. Research Objectives are focused and are congruent with the Research Problem and with Research Questions.

Yes No

Any other remarks

.....
.....

Application for MPhil and PhD degree programs

5. Research Objectives are feasible to achieve.

Yes

No

Any other remarks

.....

.....

.....

.....

6. The methodology describes the study design and methods, and it covers the following.

	Yes	No	N/A
Cost effectiveness of proposed methodology			
Data collection procedures / formats / questionnaires / Interview guides are attached as appendices.			
Data/ sample collection (size, method etc.)			
Other methods used to create data			
Proposed data analysis/ statistical methods for the research question			
Study groups vs. controls			
Study site			
Validation and quality control of methods			

Any other remarks

.....

.....

.....

.....

7. Discussion chapter/section discusses the expected outcomes and study limitations, focusing on the interpretation of how the expected results would contribute to bridge the research gap and give answers to the research problem.

Yes

No

Application for MPhil and PhD degree programs

Any other remarks

.....
.....
.....
.....

8. The proposal indicates that the research project would add new knowledge to the existing body of knowledge and that the relevant community/ society at large would be substantially benefitted through the findings.

Yes No

Any other remarks

.....
.....
.....
.....

9. The Gantt chart identified all the activities related to achieving the study objectives in a feasible time plan.

Yes No

Any other remarks

.....
.....
.....
.....

10. The research proposal is recommended/not recommended for evaluation.

Yes No

Reasons if the answer is No.

.....
.....
.....
.....

Signature :
Name :
Date :



**FACULTY OF GRADUATE STUDIES
GENERAL SIR JOHN KOTELAWALA UNIVERSITY**

**PROGRESS REPORT (MPhil, PhD)
(Use additional space in this format when required)**

SECTION 1- PERSONAL INFORMATION			
1.1	Full name of the candidate:		
1.2	Registration No:		
1.3	Effective date of registration:		
1.4	Relevant Board of Study		
1.5	Date of last progress report		
1.6	Indicate whether full-time or part-time student		
1.7	Approved title of the research project:		
1.8	Summary of the progress during the reporting period (Detailed report to be attached according to the format attached)		
SECTION 2: Details of Supervisors			
2.1		Name	Affiliation
	Supervisor (Main):		
2.2	Co-supervisor(s)		
SECTION 3:			
3.1	Board of Study	Recommendation on further action	Signature of the Chairman

Detailed Progress Report – Number 00

Registration Number:

Period covered: From 00-00-0000 to 00-00-0000

- 1. Summary of the project up to the current progress**
- 2. A brief introduction about the project**
(with background, research problem and justification)
- 3. Objectives of the project**
- 4. Objectives achieved to date.**
- 5. Brief description of research carried out during the reporting period**
(Outline the study design and methodology as relevant)
- 6. Results/Observations/Output during the reporting period**
(data, analysis of data, discussion and conclusion should be described)
- 7. Gantt Chart for work to be done**
- 8. Deviations in the work plan compared to the original, if any**
- 9. Whether the work is on schedule**
- 10. Publications/Communications arising from the project during the reporting period**
(Please attach copies.)
- 11. Any special comments/ deviations expected, regarding project implementation for the future work, if any.**
- 12. Ethical clearance if relevant (Please attach copies if already obtained)**
- 13. Attach the supervisor meeting forms to this report.**
- 14. Signature of the candidate:**
- 15. Comments by the supervisor(s)**

Signature :

Name :

Date :



**FACULTY OF GRADUATE STUDIES
GENERAL SIR JOHN KOTELAWALA UNIVERSITY**

RESEARCH PROPOSAL (MPhil, PhD) - WINDOW 1

(Use additional space in this format when required)

PERSONAL INFORMATION

1.1	Full Name of the candidate:	
1.2	Provisional Registration No:	
1.3	Date of provisional registration:	
1.4	Relevant Board of Study	
1.5	Indicate whether full-time or part-time student	
1.6	Proposed Title of the Research Project:	
1.7	Synopsis of the proposed research: (A detailed proposal with the budget estimates to be attached according to the format given in the Annexure A)	

SECTION 2: Details of Supervisors (All supervisors should fill the form given in Annexure B)

2.1		Name	Affiliation
	Supervisor (Main):		
2.2	Co-supervisor(s)		

SECTION 3:

3.1	Board of Study	Recommendation on further action	Signature of the Chairman

Detailed Proposal

-
1. **Title of the project**
 2. **Introduction**
(indicating the background of the study, research problem, significance of the study, brief description of the research design, research questions, objectives)
 3. **Literature Review**
 4. **Methodology**
(Clearly indicate the study design and methods/procedures that will be undertaken to fulfill the objectives)
 5. **Discussion (expected outcomes of the research and the limitations of the study to be discussed)**
 6. **Time line for the research project (Gantt Chart) (clearly indicate the activities to be undertaken to fulfill the study objectives)**

No	Activities	Year 1				Year 2				Year 3			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1													
2													
3													
4													
5													

7. **References**
8. **List of Appendices (if any)**
9. **Attach the supervisor meeting forms to this report**

Supervisor's Recommendation on the Research Proposal

(To be filled by all the supervisors)

1. Candidate has followed the guidelines and the format provided by FGS, KDU in compiling his/her research proposal (including the Cover Page, Declaration, Acknowledgement, Abstract, Lists of Tables, Figures, Annexes, Appendices, Table of Contents and the recommended Referencing Style).

Yes No

Any other remarks

.....
.....
.....

2. The introduction describes the current status of research relevant to the project, identifies the research gap, analyses the research problem and justifies the rationale for the research question.

Yes No

Any other remarks

.....
.....
.....

3. The Literature Review is up-to-date and includes references of both local and foreign studies.

Yes No

Any other remarks

.....
.....
.....

4. Research Objectives are focused and are congruent with the Research Problem and with Research Questions.

Yes No

Any other remarks

.....
.....
.....

5. Research Objectives are feasible to achieve.

Yes

No

Any other remarks

.....
.....
.....

6. The methodology describes the study design and methods, and it covers the following.

	Yes	No	N/A
Cost effectiveness of proposed methodology			
Data collection procedures / formats / questionnaires / Interview guides are attached as appendices.			
Data/ sample collection (size, method etc.)			
Other methods used to create data			
Proposed data analysis/ statistical methods for the research question			
Study groups vs. controls			
Study site			
Validation and quality control of methods			

Any other remarks

.....
.....
.....

7. Discussion chapter/section discusses the expected outcomes and study limitations, focusing on the interpretation of how the expected results would contribute to bridge the research gap and give answers to the research problem.

Yes

No

Any other remarks

.....
.....
.....

8. The proposal indicates that the research project would add new knowledge to the existing body of knowledge and that the relevant community/ society at large would be substantially benefitted through the findings.

Yes No

Any other remarks

.....
.....
.....

9. The Gantt chart identified all the activities related to achieving the study objectives in a feasible time plan.

Yes No

Any other remarks

.....
.....
.....

10. The research proposal is recommended/not recommended for evaluation.

Yes No

Reasons if the answer is No.

.....
.....
.....

Signature :

Name :

Date :



**General Sir John Kotelawala
Defence University**



P.O. Box 32, Ratmalana, Sri Lanka | www.kdu.ac.lk